



■ Our ref:  
Your ref:

27 June 2025

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Environment Agency  
Permitting and Support Centre  
NPS Sheffield  
Quadrant 2  
99 Parkway Avenue  
Sheffield  
S9 4WF

Dear Sir/madam

Aardvark EM have been instructed by Chelmsford City Council to submit the application for the waste transfer station at Freighters House, Drovers Way. The site accepts materials that have been collected through kerb side collections and fly tipped materials. Material is stored on site for onward treatment and processing. Small amounts of the dry recyclables (plastic and cans) are baled onsite.

A discussion on the application was held on site (28 May 2025) with the Regulatory Officer, Tim Sheppard with the agreement that the application is submitted by 30 June 2025. The supporting information contained within the application has been completed alongside the relevant Environment Agency guidance. If additional clarity or information is required we ask that contact is made via the below contact details below at the earliest convenience to prevent any unnecessary delays.

Payment of the application fee is to be made over the phone by contacting the operator as per the contact details within the application form. The fee regarding the assessment of the Dust Emission Management Plan (DEMP) has not been paid. It is deemed that the guidance does not apply to the site due to the site not accepting dry or dusty materials and no treatment of waste is taking place. Pre-application advice regarding the application fee was sought on the 16 June 2025, however as of the date of this letter no response has been received from the Environment Agency.

Yours sincerely

For Aardvark EM Limited

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