
Summary of Integrated Management System

Safety, Health, Environment & Quality - IMS

1 Integrated Management System

- 1.1 Integrated Policy Statement
- 1.2 IMS Policy Manual
- 1.3 Management of Change
- 1.4 Surface Water Discharges From Waste Facilities.
- 1.5 Management Roles & Responsibilities
- 1.6 Fair Culture in Health and Safety
- 1.9 Process Safety Management

2 IMS System Procedure

- 2.0 Risk Assessment & Safe Working Procedures
 - 2.0.1 Fire Risk Assessment
- 2.1 Environmental Aspects
- 2.2 Legal and Other Requirements
- 2.3 Objectives, Targets & Management Programmes
- 2.4 Training, Awareness & Competence
- 2.5 Customer Focus and Related Processes
- 2.6 Complaints
- 2.7 Control of Documents
- 2.8 Assessment and Approval of Suppliers and Contractors
- 2.9 Communication & Consultation
- 2.10 Purchasing & Verification of Products and Services
- 2.11 Accident Investigation & Reporting
- 2.12 Site Inspection, Audit and Reporting
- 2.13 Managing Non-Conformance, Corrective & Preventive Action
- 2.14 Control of Records
- 2.15 Audits
- 2.16 Management Review
- 2.18 H&S Specific Responsibilities

3 IMS Operational Procedure All Sites

- 3.1 Duty of Care
- 3.2 Hazardous Waste Administration
- 3.3 Persistent Organic Pollutants (POPs) in Soft Furnishings
- 3.4 Animal By-Products Regulations
 - 3.4.1 ABPR SUEZ Internal Guidance
- 3.6 Surface Water Management
- 3.7 Oil & Fuel Storage

- 3.8 Emergency Preparedness & Response
 - 3.8.1 Serious Incidents Protocol
 - 3.8.2 Critical Incident Communications Procedure
- 3.9 Control of Contractors and Visitors
- 3.10 Service Enquiries & Sales
- 3.11 Control & Operation of Vehicles, Plant & Equipment
- 3.12 Handling & Storage of Hazardous Substances
- 3.13 Avery Weighman
- 3.14 Offices, Premises & Welfare Facilities
- 3.15 Manual Handling
- 3.16 Asbestos Management
- 3.18 Control of Legionella
- 3.19 Lifting Equipment
- 3.20 Use of Abrasive Wheels
- 3.22 Construction Design & Management (CDM)
- 3.23 Provision of First Aid
- 3.24 Working At Height
- 3.25 Work Equipment
- 3.26 Noise
- 3.27 Occupational Health
- 3.28 Zone Access Restriction (Traffic & Pedestrian Management)
- 3.29 Mobile Plant
- 3.30 Radio Communications
- 3.31 Hand Arm Vibration (HAVs)
- 3.32 Lone Working
- 3.33 Control of Ozone and Fluorinated Green House Gases
- 3.34 Transfrontier Shipment of Waste (Notifiable Wastes)
- 3.35 Transfrontier Shipment of Waste (Annex VII/Green List)
 - 3.36.1 Amenity Control and Monitoring
 - 3.36.2 Amenity Complaints
- 3.37 PERNS
- 3.38 Security Shredding and Destruction of Information
- 3.39 Personal Protective Equipment (PPE)
- 3.41 Containment Wall Selection and Management

4 IMS Activity Specific Requirements

- 4.1 Landfill Safety
- 4.2 Refuse Transfer Station & HWRC Safety
- 4.3 Composting Safety
- 4.4 Waste Collection Safety
- 4.5 MRF and Paper Recycling Safety

- 4.6 Cleansing Services Safety
- 4.7 SUEZ recycling and recovery UK Power Safety
- 4.8 Energy from Waste Plants Safety
- 4.9 Quarry Safety
- 4.10 Vehicle & Fabrication Workshops Safety
- 4.11 Road Gritting & Snow Clearance Safety
- 4.12 Works On Highways Safety

5 IMS Production Quality Management

- 5.1 Materials Acceptance, Sampling & Testing Procedure (Schedule 9A Sites)
- 5.3 Methodology for Input Sample Collection
- 5.4 Methodology for Product Sample Collection
- 5.5 Material Testing Table Methodology
- 5.6 Customer Review & Validation
- 5.7 Trading Claims Process

6 IMS Production Quality Management Wood Processing

- 6.1 Wood Materials Acceptance Criteria
- 6.2 Waste Wood Regulatory Position Statements 249 and 250

7 IMS Radioactive & NORM Waste Disposal

- 7.1.1 Clifton Marsh Prior Risk Assessments

8 IMS Process Safety

- 8.1 Application of Dangerous Substances and Explosive Atmosphere Regulations (DSEAR)
- 8.2 Process Hazard Analysis and Review (PHA/R)
 - 8.2.1 Hazard and Operability (HAZOP) Study
 - 8.2.3 Structured 'What-If' Technique (SWIFT)
 - 8.2.4 Access, Lifting and Maintenance Study (ALM)
 - 8.2.5 Failure Mode and Effect Analysis (FMEA)
- 8.3 Permit to Work
- 8.4 Isolation of Energy Sources
- 8.6 Mechanical Integrity
- 8.7 Management of Plant and Equipment Change
 - 8.7.1 Temporary Operating Instruction
 - 8.7.2 Override Management
- 8.8 Electrical Safety
 - 8.8.1 High Voltage rules
- 8.9 Pre Start-Up Safety Check
- 8.9 Pre Start-Up Safety Review
- 8.10 Confined Space

9 IMS Landfill Energy

- 9.1 SUEZ recycling and recovery UK G01 Procedure to measure Methane, Carbon Dioxide and Oxygen

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- 9.2 SUEZ recycling and recovery UK GWL01 Procedure to measure Groundwater levels
 - 9.3 SUEZ recycling and recovery UK S01: Procedure to Sample Raw Waters and Leachate
 - 9.4 SUEZ recycling and recovery UK A01 Procedure to measure Methane and Hydrogen Sulphide in Air
 - 9.5 L01 Procedure to Measure and Record Leachate Levels
 - 9.6 CAL 1 Procedure for the calibration of site testing equipment