Darwen Resource Recovery Park

784-B043732

Dust Management Plan

Environmental Permit Variation Application

SUEZ Recycling and Recovery UK Ltd

May 2024

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Receptor Plan - SUEZ/B043732/REC/01

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1.0 INTRODUCTION

1.1 REPORT CONTEXT

- 1.1.1 This Dust Management Plan (DMP) has been prepared by Tetra Tech on behalf of the operator, SUEZ Recycling and Recovery UK Ltd (SUEZ) to support an Environmental Permit Application for Darwen Resource Recovery Park (the site), Lower Eccleshill Road, Darwen, Lancashire BB3 0RP. The site location and permit boundary are presented on Drawing Number SUEZ/B043732/PER/01.
- 1.1.2 SUEZ currently hold a bespoke environmental permit (reference EPR/BB3609KA) at the site which allows the operation of a Material Recycling Facility (MRF), Plastics Physical Treatment Facility, Glass Bulking Facility and Household, Commercial & Industrial (HCI) Waste Transfer Station.
- 1.1.3 SUEZ are now seeking to vary the environmental permit to allow the operation of a new Anaerobic Digestion (AD) Facility that will process food waste from household waste collections as well as industrial and commercial customers. The proposed AD facility will be constructed in the eastern area of the site. The process will generate biogas which will mainly be processed by two Combined Heat and Power (CHP) engines to generate heat and electricity that would be used by the AD plant. Once the parasitic load has been met, any excess biogas will be processed by a gas upgrading plant to National Gas Grid criteria and injected into the gas grid via a gas main situated to the southeast corner of the site. Alternatively, excess biogas will be processed by the CHP engines to generate electricity that will be exported to the National Grid. Each CHP engine will have a capacity of 1.2MW and therefore it's considered that the CHP engine will be subject to the Medium Combustion Plant Directive (MCPD) and therefore will comprise 2 x 1.2MW MCPs with a specified generator (SG).
- 1.1.4 To facilitate the installation and operation of the AD facility, SUEZ are seeking to demolish the existing buildings and site infrastructure and redevelop the whole site.
- 1.1.5 In addition to the AD Facility, SUEZ will continue to operate a waste transfer station as well as maintain the Material Recycling Facility as per the original environmental permit, there is currently no intention to operate the MRF and therefore has not been included as part of the new site layout. Nevertheless, SUEZ would like to keep this activity within the environmental permit for future proofing purposes. These activities will be situated across both the Waste Transfer Station building and canopy building according to their suitability. The waste transfer station building will be used for the acceptance, bulking and treatment of general municipal/residual black bag and bulky waste prior to treatment via shredding. The canopy building will be used solely for the bulking of non-hazardous waste prior to transfer off site for recovery and/or disposal.
- 1.1.6 According to the Environment Agency's (EA) 'Control and Monitor Emissions for your Environmental Permit' guidance a DMP must be prepared to support an application that comprises the "keeping or treating (or both) household, commercial or industrial waste in a waste transfer station". The guidance also indicates that a DMP for "keeping or treating (or both) biowaste in the open, including the finished material". The proposed AD facility will comprise a building which will be used to undertake the pre-treatment of food waste prior to the main AD process and the storage of digestate that's generated from the AD process. The main AD process will be undertaken outside however, this will comprise a wet process and will be undertaken within enclosed digester tanks. Subsequently, it's considered that the risk of dust from the AD process is low and therefore has not been addressed in this DMP.
- 1.1.7 It is the intention of SUEZ to remove the Plastics Physical Treatment Facility, Glass Bulking Facility from the permit.

- 1.1.8 As such, this DMP has been prepared in accordance with the EA's 'Dust & Emission Management Plan' template (Updated November 2022).
- 1.1.9 This DMP is a working document, intended to be used as a reference document for operational staff on a day-to-day basis. SUEZ will implement the plan to ensure that all reasonable measures are taken to control dust emissions, and in the event that an adverse impact is caused, prompt action will be taken to identify the source and apply corrective measures. It provides a schedule of actions that will be taken to minimise dust impact and details site management procedures for the management and monitoring of dust.

2.0 SITE DESCRIPTION

2.1 SITE SETTING

- 2.1.1 The site is located approximately 1.6km north of Darwen Town Centre and is centred at approximate National Grid Reference (NGR) SD 69375 23967. The site location and permit boundary are presented on Drawing Number SUEZ/B043732/PER/01.
- 2.1.2 Access to the site is achieved via an unnamed access road off Goose House Lane which is located to the southwest of the site.
- 2.1.3 The site is bound to the west by an active railway line and beyond this are a number of industrial and commercial units. Land to the east comprise trees and hedgerows and open agricultural land beyond identified as Green Belt. A public right of way abuts the site northwards with trees and woodland. To the south is a closed landfill currently permitted to Infinis (Re-Gen) under environmental permit reference EPR/TP3091CZ (EAWML 54008).
- 2.1.4 According to DEFRA's 'AQMA Interactive Map', the site is not situated in or is within 2km of a designated Air Quality Management Area (AQMA) for particulate matter. However, the site is situated within a designated AQMA for Nitrogen Dioxide (NO₂).

2.2 PERMITTED ACTIVITIES

Waste Transfer Station

- 2.2.1 As noted in Section 1.1.5, SUEZ currently operates a waste transfer station at the site. It is proposed that this activity is retained as part of the variation to the environmental permit.
- 2.2.2 The waste transfer station will comprise a building located to the west of the site and a canopy building to the south. The main transfer building will be used to process general municipal/residual black bag and bulky waste via shredding to produce a Refuse Derived Fuel (RDF) type product prior to despatch off site to a permitted Energy from Waste (EfW) facility. The building will also be used for the bulking of non-hazardous recyclable waste materials prior to transfer off site for recovery or disposal.
- 2.2.3 In addition to the transfer station building, there will be a canopy building comprising bulking bays located to the south of the site which will be used for the bulking of road sweepings, wood, hardcore/rubble, dry mixed recyclables, and green waste prior to transfer off site for recovery or disposal.
- 2.2.4 In accordance with Table S1.1 of the environmental permit, the operation of the waste transfer station will fall under the following Recovery and Disposal codes (R and D codes) shown in Table 1, provided for in Annex II to Directive 2008/98/EC of the European Parliament and The Council of 19th November 2008 Waste.

Table 1: R/D Codes for the Household, Commercial and Industrial Waste Transfer Station Facility

R/D Code	Activity Description	
R3	Recycling/reclamation of organic substances which are not used as solvents	
R4	Recycling/reclamation of metals and metal compounds	
R5	Recycling/reclamation of other inorganic materials	
R13	Storage of waste pending any of the operations numbered R1 to R12 (excluding temporary storage, pending collection, on the site where it is produced).	

D15	Storage pending any of the operations numbered D1 to D14 (excluding temporary storage, pending collection, on the site where it is produced)
D14	Repackaging prior to submission to any of the operations numbered D1 to D13
D9	Physico-chemical treatment not specified elsewhere in Annex IIA which results in final compounds or mixtures which are discarded by means of any of the operations numbered D1 to D8 and D10 to D12

Material Recycling Facility

- 2.2.5 Under the current environmental permit SUEZ is allowed to operate a Material Recycling Facility at the site. It is the intention of SUEZ to retain this activity on site under the varied permit. Whilst there is currently no intention to operate Material Recycling should SUEZ opt to operate the MRF in the future then, activities pertaining to the materials recycling facility will occur within both the waste transfer station building and the canopy building on site.
- 2.2.6 In accordance with Table S1.1 of the environmental permit, the operation of the materials recycling facility will fall under the following Recovery and Disposal codes (R and D codes) shown in Table 2, provided for in Annex II to Directive 2008/98/EC of the European Parliament and The Council of 19th November 2008 Waste.

Table 2: R/D Codes for the Materials Recycling Facility

R/D Code	Activity Description
R3	Recycling/reclamation of organic substances which are not used as solvents
R4	Recycling/reclamation of metals and metal compounds
R5	Recycling/reclamation of other inorganic materials
R13	Storage of waste pending any of the operations numbered R1 to R12 (excluding temporary storage, pending collection, on the site where it is produced)

2.3 WASTE TYPES

2.3.1 A complete list of waste codes for the Waste Transfer Station and Materials Recycling Facility are provided in Appendix A.

2.4 WASTE QUANTITIES

Waste Transfer Station and Materials Recycling Facility

- 2.4.1 The Waste Transfer Station will have an annual throughput of 110,000 tonnes. Process DescriptionWaste Transfer Station
- 2.4.2 General municipal/residual black bag and bulky waste will be tipped within the unshredded area of the main transfer station building before being pushed up by a loading shovel or suitable alternative mobile plant into the stockpile, prior to shredding.
- 2.4.3 Waste loaded into the shredder will be visually checked for non-conforming items (i.e., gas bottles etc) and any evidence of combustion before being placed into the plant. This will be carried out by the plant operative.

- 2.4.4 The shredding process will be undertaken within the main transfer station building and will produce an RDF type product which will be stockpiled in a designated area prior to despatch off site to a permitted EfW facility.
- 2.4.5 At the eastern end of the waste transfer station building, recyclable waste will be either be tipped directly into the bays or stockpiles or deposited on the hardstanding in front of the bays or stockpiles, where a loading shovel will be operated to move the material into bays or stockpiles. These waste materials will be stored and bulked on site prior to transfer off site for recovery or disposal. The materials in the bays will be removed from the site using bulking haulage vehicles. These vehicles will be loaded using site mobile plant and will be undertaken within the waste transfer station building.
- 2.4.6 In addition to the waste transfer station building, there will be bulking bays located to the south of the site. The bays will be situated within a canopy building that's enclosed on three sides. Materials will be delivered to the site in RCV's or tipping vehicles and either end tipped directly into the bays or deposited on the hardstanding in front of the bays, where a loading shovel will be operated to move the material into bays.

Materials Recycling Facility

- 2.4.7 The Materials Recycling Facility involves the physical treatment of non-hazardous wastes for recovery and involves the sorting and segregation of a variety of mixed recyclates including textiles, paper, cardboard, and other packaging.
- 2.4.8 These waste materials will then be stored and bulked on site prior to transfer off site for recovery or disposal.
 The materials in the bays will be removed from the site using bulking haulage vehicles. These vehicles will be loaded using site mobile plant.
- 2.4.9 As previously stated, the waste canopy building will be used solely for the bulking of road sweepings, wood, hardcore/rubble, dry mixed recyclables, and green waste prior to transfer off site for recovery or disposal.

2.5 WASTE STORAGE

Waste Transfer Station

2.5.1 All waste will be stored within the waste transfer station building or the canopied bulking bay facility. The WTS building will be equipped with roller shutter doors which will minimise the risk of dust emissions from escaping into the atmosphere.

Materials Recycling Facility

- 2.5.2 All waste will be stored within the waste transfer station and the canopied bulking bay building. The materials stored within the canopied building are not liable to cause nuisance and the building faces the opposite direction to the primary wind direction.
- 2.5.3 Further, the waste stored within the canopy will be stored for a maximum of 72 hours. Whilst road sweepings will be stored in the canopy building, the building will be enclosed on three sides, this alongside the WSW wind direction and the short residency times result in the risk of dust emissions being minimised.

2.6 OPERATING HOURS

- 2.6.1 The operation of the waste transfer station will operate in accordance with the hours that are stipulated under the existing planning permissions which are as follows: -
 - Waste processing: 06:00 23:00 Monday to Sunday;
 - Waste Reception: 07.00 19:00 Monday to Saturday; and,



• Waste Reception: 07:00 – 13:00 Sundays and Bank Holidays.

2.7 PLANT AND EQUIPMENT

- 2.7.1 In terms of mobile plant, the waste transfer station and MRF will mainly utilise forklift trucks, 360 grab, and loading shovels.
- 2.7.2 Additionally, the WTS will operate a shredder, this will solely be used within the WTS building.
- 2.7.3 As a function of the Environmental Management System, the performance of all plant and equipment will be reviewed in comparison to other models that may be available on the market. If there happens to be other models available that perform more efficiently than the site's existing plant and is financially feasible, SUEZ may decide to change their existing plant and equipment. As part of the process, SUEZ will ensure that all non-road going vehicles will have a minimum emission rating of Euro VI. As such, the brand, make, model and specification of the mobile plant and equipment that will be used on site is expected to vary throughout the operational life of the facility.
- 2.7.4 Only personnel who are trained and licensed to operate and carry out maintenance will do so.
- 2.7.5 All plant and equipment will be maintained in accordance with a preventative maintenance programme which will be defined by the manufacturer's requirements. This will ensure that the integrity and operational efficiency of all plant and equipment is maintained and therefore minimise the risk of mechanical failure which may result in increased dust emissions. This particular programme forms part of the site's Environmental management System.
- 2.7.6 In addition, all plant and equipment will be visually inspected on a daily basis by the Site Manager (or a nominated deputy) prior to use. The purpose of this inspection is to identify any signs of defects that may affect the integrity and operational efficiency of the plant.
- 2.7.7 In the event that a defect is identified on any item of plant or equipment, the use of the plant/equipment will be suspended until the necessary remedial works have been undertaken.

2.8 DUST SENSITIVE RECEPTORS

2.8.1 Receptors within 1km of the proposed application boundary have been listed in Table 3 and are shown on Drawing Number SUEZ/B043732/REC/01.

Table 3: Receptors within 1km of the Site

ID	Receptor	Direction from Operational Area	Minimum Distance from the Permit Application Boundary (approx. m)
Dome	estic Dwellings		
1	Residential Properties in Lower Darwen	N	420
2	Residential properties Upper Darwen	SW	505
3	Properties off Roman Rd	SE	525
4	Property adjacent to Flash Brook (Roman Rd)	E	425
5	Properties off Johnson Rd	E	735
6	Residential Caravan Park	SW	400
Commercial and Industrial Premises			

7	Industrial premises off Lower Eccleshill Rd	W	55	
8	Industrial premises off Commercial Rd	W	490	
9	Industrial premises off Hollins Rd	W	370	
10	Centurion Business Park	NE	3995	
11	Industrial premises off Roman Road	NE	790	
12	Industrial premises off Goose House Ln	SW	220	
13	Clarence Street Car Breakers and Mercury Vehicles Deliveries	SW	595	
14	Industrial premises off Riversway Dr	NW	775	
15	G&J Booth	SE	835	
16	GFW Limited & Valmet	E	1000	
17	Darwen Wastewater Treatment Works	W	345	
18	Pulford Dairy	E	985	
19	Perspex International Chapels Park Plant	SW	575	
20	Controlla Covers	S	498	
21	Phoebes K9 Club	NE	580	
Scho	ols / Hospitals / Shops/Amenities			
22	Lower Darwen Primary School	NW	815	
23	Hollins Grove Function Room	SW	855	
24	The Hawkshaw Suite/Masonic Hall	SW	840	
25	Oldfield Manor Crown Care Home	SW	980	
26	St James' CE Primary Academy	S	918	
27	Kittens Preschool	W	945	
28	St Edwards Roman Catholic Primary School	W	945	
29	Premier Inn Darwen South	NW	820	
Recr	eation			
30	AFC Darwen	W	660	
31	Square Meadow Community Sports Field	SE	751	
32	Eccleshill playing Field	E	730	
33	Play Space	N	400	
34	Play Space	W	820	
High	ways or Minor Roads			
35	M65	N	320	
36	A666 Blackburn Rd	W	990	
37	Railway line	W	15	
Prote	Protected Habitats			
38	Deciduous Woodland	S	Adjacent	
39	Deciduous Woodland	N	83	
40	Deciduous Woodland, Lower Eccleshill Rd	W	260	
41	Deciduous Woodland	W	375	

42	Deciduous Woodland, Hollins Grove/ Goose House Lane	SW	195
43	Deciduous Woodland, Hollins Grove/ Goose House Lane	SW	425
44	Deciduous Woodland, Goose House Lane	SW	225
45	Deciduous Woodland, Davy Field Brook	N	300
46	Deciduous Woodland, Light Brown St	S	725
47	Deciduous Woodland, M65	NE	635
Listed	Buildings and Scheduled Monuments		
48	Lower Chapel, Listed II Building	S	690
49	Church Of St James, Listed II Building	S	835
50	Manor House Farm Cottage, Listed II Building	SE	535
51	Davy Field, Roman Rd	E	540
52	Church Of St Cuthbert	SW	830
Sensitive Land Uses			
53	Allotments	SE	560
54	Allotments (Snape Street Street)	SW	740
55	Allotments	SW	835
56	Polyphemus Wood	SE	95
Surfa	ce Water e.g. rivers and streams	'	
57	Davyfield Brook	N	285
58	Flash Brook	NE	187
59	Alum House Brook	W	415
60	Pond	SW	500
Natur	e and Heritage Screening Results	'	
61	Sunnyhurst Wood (Local Nature Reserve)	SW	975
62	Eccleshill Old Iron Works (Local Wildlife Sites)	N	Adjacent
63	Flash Brook Fields (Local Wildlife Sites)	NE	300
64	European Eel (Anguilla Anguilla) – Davy Field Brook	N	300
65	Protected Fish - Bullhead - Alum House Brook	NW	355
66	5 Lower Eccleshill Marsh N 235		
Groundwater (sensitivity)			

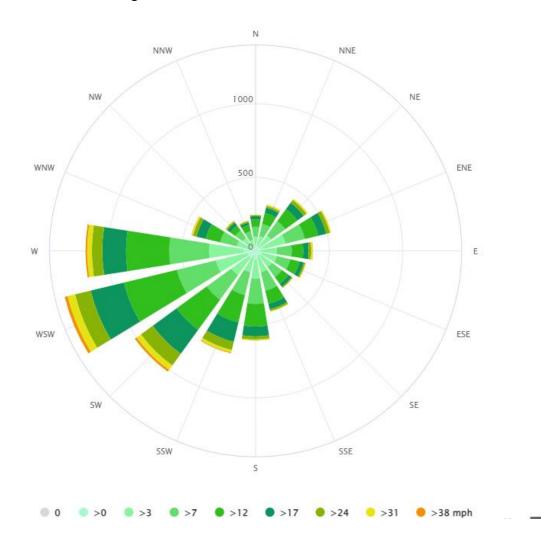
According to the Multi-Agency Geographic Information for the Countryside's (MAGIC) website, the site is not situated within a Groundwater Source Protection Zone. The MAGIC website also indicates that the site is designated as a Secondary A aquifer.

2.9 PREVAILING WIND DIRECTION

- 2.9.1 The prevailing wind direction will determine which receptors will be affected and at what frequency.
- 2.9.2 Meteorological data has been used from Darwen, available at www.meteoblue.com which is considered to be representative of conditions within the vicinity of the application site. According to the wind rose data for the area, the prevailing wind direction in the local area is from the West Southwest (SW) as shown in Figure 1 below.

2.9.3 As such, areas at most risk from dust emissions, should it occur, are therefore located northeast (NE) of the site.

Figure 1: Wind Rose Data for Darwen



3.0 ROLES AND RESPONSIBILITIES

3.1 RESPONSIBILITY FOR THE IMPLEMENTATION OF THE DMP

- 3.1.1 The implementation and dissemination of this DMP will be the responsibility of the Site Manager, supported by other staff. The Site Manager can delegate certain tasks as required, although ultimate responsibility will remain with them.
- 3.1.2 A nominated deputy will be appointed for all times when the Site Manager is not on site. In such circumstances, it will be the nominated deputy's responsibility to ensure that the requirements of the DMP are adhered to.
- 3.1.3 All site staff will receive instructions on how the plan is to be implemented during toolbox talks on site.
- 3.1.4 This document forms part of the site's Environmental Management System (EMS) and will be reviewed on an annual basis to ensure that it is fit for purpose and meets the requirements of current guidance.

3.2 STAFF TRAINING

3.2.1 Staff training will be a key aspect of ensuring that dust can be controlled through effective management during daily operations. All site operatives will therefore be trained via toolbox talks to deal with dust management issues. Annual refresher toolbox talks will ensure that the requirements of the DMP are reinforced.

3.3 MAINTENANCE

- 3.3.1 SUEZ's Emergency Preparedness and Response procedures provide a clear structure of responsibility which allows operational staff to call in specialist contractors to deal with emergencies and unplanned events which may lead to a dust impact. For occasions when the manager is off site then the nominated deputy will be authorised to take appropriate action.
- 3.3.2 A list of approved repair contractors will be maintained on the company's intranet and all staff with delegated responsibility should be aware of this list.
- 3.3.3 In line with SUEZ's Policies and Procedures, if a part of the site infrastructure fails and cannot be fixed within 24 hours then a Corrective Action Request (CAR) will be raised on SUEZ's COMPAS system.
- 3.3.4 If maintenance is required on the key dust control measures, then the Environment Agency will be informed, and the site will increase the use of water suppression. Repairs will be initiated and completed as soon as possible SUEZ's IMS checklist include checks on site infrastructure, which will allow preventative maintenance to be carried out.

3.4 SUBCONTRACTORS

3.4.1 All sub-contractors working at, or delivering waste to the site, will be subject to the requirements of the DMP. It is the site manager's responsibility to inform sub-contractors of their responsibilities on site. Failure to comply with dust control measures will result in a Notice of Infringement being issued to the operative and their employer. Further failures to comply may result in that person being banned indefinitely from all SUEZ sites.

4.0 SOURCES AND CONTROL OF DUST

4.1 LOCAL CONTRIBUTORS

4.1.1 The Environment Agency's public register indicates that there are four permitted facilities within 1km of the site that may be considered as a local contributor to dust emissions. Details of these facilities are provided in Table 4 below and are identified on Drawing Number SUEZ/B043732/REC/01.

Table 4: Local Contributors of Dust within 1km of the Site

Name of Site	Name of Operator	Site Address	Site Type	Environmental Permit Reference
Broadbent Autos	Wellskye Limited	Land / Premises At, Goose House Road, Darwen, Lancashire, BB3 0EH	A19: Metal Recycling Site (Vehicle Dismantler)	EPR/LB3301FB
Berrys Auto Salvage	Antony Berry	Unit 2 Higher Clarence St Ind Est, Higher Clarence Street, Darwen, Lancashire, BB3 1HQ	SR2011 No3: Vehicle Depollution Facility	EPR/DB3200XG
Davyfield Depot (Blackburn Borough Council T S)	Blackwater Valley & Hart Primary Care Trust	Land/premises At, Davyfield Road, Blackburn, Lancashire, BB1 2LX	A11: Household, Commercial & Industrial Waste Transfer Station	EPR/WP3291CD
Clarence Streetcar Breakers	Paul Fitzsimmons	Clarence Streetcar Breakers, Clarence Street, Darwen, Blackburn, Lancashire, BB3 1HQ	A19: Metal Recycling Site (Vehicle Dismantler)	EPR/MP3397CP

- 4.1.2 As detailed in Table 4, these waste facilities are regulated by environmental permits. As such, it is considered that any potential dust emissions from these facilities will be controlled by the conditions of the relevant environmental permits.
- 4.1.3 These facilities fall out of the control of SUEZ's waste activities on site however, any observations of such activities will be noted in the site diary.

4.2 SOURCES AND CONTROL OF DUST AT THE SITE

4.2.1 The key aspects of the process which may lead to dust emissions are identified in Table 5 below and the control measures that will be used are detailed in Table 6.

Table 5: Source-Pathway-Receptor Routes from Waste Activities at the Site

Source	Pathway	Receptor	Type of impact
Mud	Tracking dust on wheels and vehicles, then mud dropping off wheels/vehicles when dry	Public highways listed in Table 3.	Visual soiling, also consequent resuspension as airborne particulates
Debris	Falling off waste delivery vehicles	Public Highways listed in Table 3.	Visual soiling, also consequent resuspension as airborne particulates

Tipping, storage and treatment of waste inside building	Escape from buildings and subsequent atmospheric dispersion	Occupiers of domestic dwellings listed in Table 3.	Visual soiling and airborne particulates.
bulluling	uispersion	Workforce in commercial and industrial properties listed in Table 3.	
		Schools and amenities listed in Table 3.	
		Priority habitats listed in Table 3.	
		Statutory ecological habitats listed in Table 3.	
Tipping and storage of wastes in external bulking bays	Atmospheric dispersion	Occupiers of domestic dwellings listed in Table 3.	Visual soiling and airborne particulates
		Workforce in commercial and industrial properties listed in Table 3.	
Vehicle exhaust emissions	Atmospheric dispersion	Tuble 3.	Airborne particulates
Non road going machinery exhaust emissions	Atmospheric dispersion	Schools and amenities listed in Table 3.	Airborne particulates
		Priority habitats listed in Table 3.	
		Statutory ecological habitats listed in Table 3.	

Table 6: Measures to Control Dust/Particulates from Permitted Waste Activities

Abatement Measure	Description / Effect	Trigger for implementation
Preventative Measu	ires	
Enclosure within a building	General municipal/residual black bag and bulky waste will be accepted within the confines of a building. This building benefits from roller shutter doors which will be kept closed when not in use (i.e., arrival or departure of vehicles) and during non-operational hours. In addition, pedestrian doors are also closed when not in direct use. This will minimise the risk of dust to impact receptors beyond the site boundary.	All preventative measures will be implemented during the operating hours detailed in Section 2.7.
Canopied Bulking Bays	The canopied bulking bays will be enclosed on three sides with an opening to the northwest. This opening works with the south westerly wind direction to ensure that any dust generated on site is not transported off site or liable to impact sensitive receptors. The waste stored within the canopy will be stored for a maximum of 72 hours thus are unlikely to accumulate or	
	generate dust. The canopy in place over the bulking bays, ensures that dust build up is minimised.	

Use of shredder	The shredder will be located within the Waste Transfer Station building. This building benefits from roller shutter doors which will be kept closed when not in use (i.e., arrival or departure of vehicles) and during non-operational hours. In addition, pedestrian doors are also closed when not in direct use. This minimises the risk of dust, which may arise from the shredding process, impacting receptors.
Site speed limit	Vehicle speeds will be limited on site and the access road to 10mph to prevent suspension and entrainment of dust. Clear signage is established on the site to reinforce the speed limit.
No-idling policy	A 'No-idling policy' is in place at the site which requires all vehicles and plant to be switched off when not in use. All vehicles delivering waste to the site will be directed to the waste delivery area, where they will deposit the wastes and then leave the site.
Minimising drop heights for waste	Drop heights will be minimised as much as practicable to reduce the generation of dust whilst waste is being deposited.
Site surfacing	The site's surface comprises a combination of hardstanding and impermeable concrete surface. The site surfacing will be visually inspected on a weekly basis to ensure that all areas provide a smooth-running surface. In the event that any damage is identified on the site's surfacing, necessary remedial work will be undertaken as soon as possible. If possible, the area may also be closed off until the necessary remedial works have been undertaken.
Sheeting of vehicles	Wastes being delivered to the site will be covered or sheeted to prevent dust emissions whilst the waste is in transit.
Maintenance of Plant and Equipment	All plant and equipment will be maintained in accordance with the manufacturer's requirements. This will minimise the risk of mechanical failure which may result in increased dust emissions.
	In addition, all plant and equipment will be subject to visual checks on a daily basis prior to use to ensure that the equipment functions correctly. In the event that any damage is identified on any plant or equipment that may affect its performance, necessary remedial work will be completed as soon as practicable. If necessary, defective plant or equipment may be isolated/closed off for use until the necessary remedial works have been undertaken. With regards to cleaning equipment (i.e. road sweeper), arrangements will be made to employ alternative equipment.
Good Housekeeping	Routine high standards of housekeeping will be maintained. This will include: - • Prompt clearance of all spillages;
	 Maintenance of impermeable surfaces within the site and roadways. The site surface is assessed as part of the site daily checks;
	 The ongoing maintenance and sweeping of any site surfaced area to ensure they remain free from dust generating materials, in addition to the water

spraying of site hardstanding during dry conditions; and,

• Routine maintenance to all plant, equipment.

The Site Manager must ensure that any infrastructure or equipment issues that cannot be resolved within 24 hours of detection are logged on SUEZ's Compliance and Audit System (COMPAS) as a manual Corrective Action Request (CAR).

4.3 DUST MONITORING

- 4.3.1 Visual dust monitoring is continually assessed by all staff present on site throughout the day and any dust emissions identified are reported to the site management for investigation.
- 4.3.2 Visual Dust monitoring at the site comprises daily onsite dust checks which are recorded on the Integrated Management System (IMS) daily/weekly checklist which is provided as Appendix B or the Vision App (SUEZ internal logging system). These checks are completed by the Site Manager or a designated, trained person.
- 4.3.3 Any dust identified must be clearly marked on the inspection form and an assessment made of the extent and intensity of any dust generated using the following scale.

Intensity

None No dust

Low Small amounts of dust generated from activities (only just visible)

Medium Moderate amounts of dust generated from activities (easily visible but no plume forming)

High Dust plumes visible

Extent

Table 7: Dust Assessment Scale

Low	Dust visible from activities but not travelling far (<5m) or binding to people/property
Medium	Dust visible from activities and reaching but not leaving site boundary or binding to people/property
High	Dust visible from activities and escaping site boundary and binding to people/property

- 4.3.4 The intensity and extent of any dust generated is then recorded on the back of the daily/weekly IMS checklist and action is undertaken.
- 4.3.5 Any outcome of the reviews and actions taken are recorded on the IMS checklist.

No dust

4.4 WEATHER CONDITIONS

None

4.4.1 A weather station is located at the facility and is used to record meteorological conditions to aid in assistance with any dust assessments and investigations. Observations will be detailed in the Site Diary. The Site Manager will be responsible for monitoring weather conditions, in particular forecast wind speed, wind direction and temperature. Site activities will be planned with respect to weather conditions.

4.5 TRIGGER LEVELS

- 4.5.1 The potential for dust risk will be influenced by operations carried out on site, and associated dust mitigation measures but also through external factors such as weather conditions.
- 4.5.2 Distinction is drawn between those measures which should be adopted all the time, termed 'base measures' such as speed limit on site and those that should be adopted when dust will start to have a detrimental impact.
- 4.5.3 Quantitative trigger levels (relating to temperature, wind speed and wind direction) for the implementation of enhanced measures have not been specified as this is unlikely to be a significant influence as the operation is undertaken within enclosed areas and this is a combination of all the factors describe below. Instead, the weather conditions will likely increase the risk of a dust impact. It will be the responsibility of the site manager or the senior member of staff on site to decide when this level has been reached. The following factors will be taken into account: -
 - Wind speed;
 - Wind direction;
 - Temperature;
 - Waste on site (material condition, quantity, and type); and,
 - Site observations.

5.0 REPORTING AND COMPLAINTS RESPONSE

5.1 INVESTIGATIONS AND RECORDS

- 5.1.1 All complaints and queries received at the facility or via the regulatory bodies including the Environment Agency and Local Authority will be logged in accordance with the integrated management system as soon as practicably possible. Where possible, as much information and detail about the complaint will be recorded, whether this is from the relevant authority or complaint direct to site. All complaints logged will be subject to investigation and complainants responded to as necessary following completion of the investigation. All responses will be through trained and experienced staff.
- 5.1.2 Complaints management will be undertaken in line with IMS Amenity Complaints. The first stage of complaints investigations is to complete a basic screening exercise to determine if the site is the likely cause and if further, more detailed investigations are required. Once determined that further investigations are needed an off-site and on-site dust investigations are carried out using the Amenity Complaint Investigation Form included within Appendix C.
- 5.1.3 Complaint investigations are carried out by site management.
- 5.1.4 Should a complaint be received out of operational hours of a current / ongoing issue then site management shall try to attend site as soon as possible to carry out an investigation, dependent upon availability.
- 5.1.5 Where necessary, the Environment Agency shall be informed of the investigation findings so they can relay this back to the complainant.
- 5.1.6 SUEZ will ensure that the complainant has relevant contact details for the site (i.e. the Site Manager). SUEZ will be in regular contact with the complainant and / or the EA where necessary, whilst any dust issue is being investigated or remediated.
- 5.1.7 An evaluation of the effectiveness of the techniques used will be carried out on completion of any remedial measures or if the complaints persist. Records of the above will be retained by site for future reference. Operation will stop if remedial measures are not effective at preventing dust emissions.

5.2 NON-CONFORMANCES AND COMPLAINTS

- 5.2.1 The investigation will determine the source of the complaint and then the cause of the dust.
- 5.2.2 If dust emissions can be directly related to the site, corrective actions will be identified and programmed for remediation. Actions taken in response to any dust complaint will be recorded on the Amenity Complaint Investigation form.
- 5.2.3 Corrective action procedures are documented in IMS Non-conformance, Corrective and Preventive Actions. A list of all policies and procedures is included in the Site Management Plan, which forms part of the Environmental Permit.
- 5.2.4 If remediation cannot be completed within 24 hours, then the non-conformance and remedial actions shall be raised on the SUEZ Compliance and Audit System (COMPAS).
- 5.2.5 SUEZ operates an open communication policy with residents and businesses surrounding its sites and will engage with them if deemed necessary.
- 5.2.6 If necessary, following received complaints, SUEZ will engage and communicate with its neighbours to improve understanding of possible dust issues. This will include detailing the efforts being undertaken to control dust; and importantly the actions being taken in response to their complaints.

5.3 DUST COMPLAINTS AND MANAGEMENT REVIEW

- 5.3.1 All complaints will be investigated immediately by the Site Management and EIR Manager including but not limited to a review of the number of complaints, weather conditions, investigations and remediation works. If required, the Site Management Plan and DMP shall be updated to reflect any changes made to the management procedures in site following the review.
- 5.3.2 Site Management and the EIR Manager will review all procedures for the facility against other SUEZ operations and management procedures as well as industry practice, guidance, and legislation to ensure continued best practice is carried out at the facility. Any amendments to practices on site will be reflected in updates of the DMPs.
- 5.3.3 All dust complaints are reported to the EIR Department via the EIR Manager and where applicable communicated to relevant parties within SUEZ as part of the EIR Department's monthly review.

5.4 MEANS OF CONTACT

5.4.1 The site will be readily contactable to outside organisations and to members of the public. The site signage board (placed in a readily visible location) contains the necessary contact details for both the site operations and Environment Agency.

6.0 CONTINGENCY ACTIONS

6.1 DUST MATRIX

- 6.1.1 Should any dusts, fibres or particulates be identified during the routine daily dust monitoring then the intensity and extent should be recorded as outlined in Section 4.3.
- 6.1.2 The results of the assessment should be reviewed against the dust contingency matrix detailed below to aid in identifying the appropriate level of remedial actions to be undertaken.

Table 8: Dust Contingency Matrix

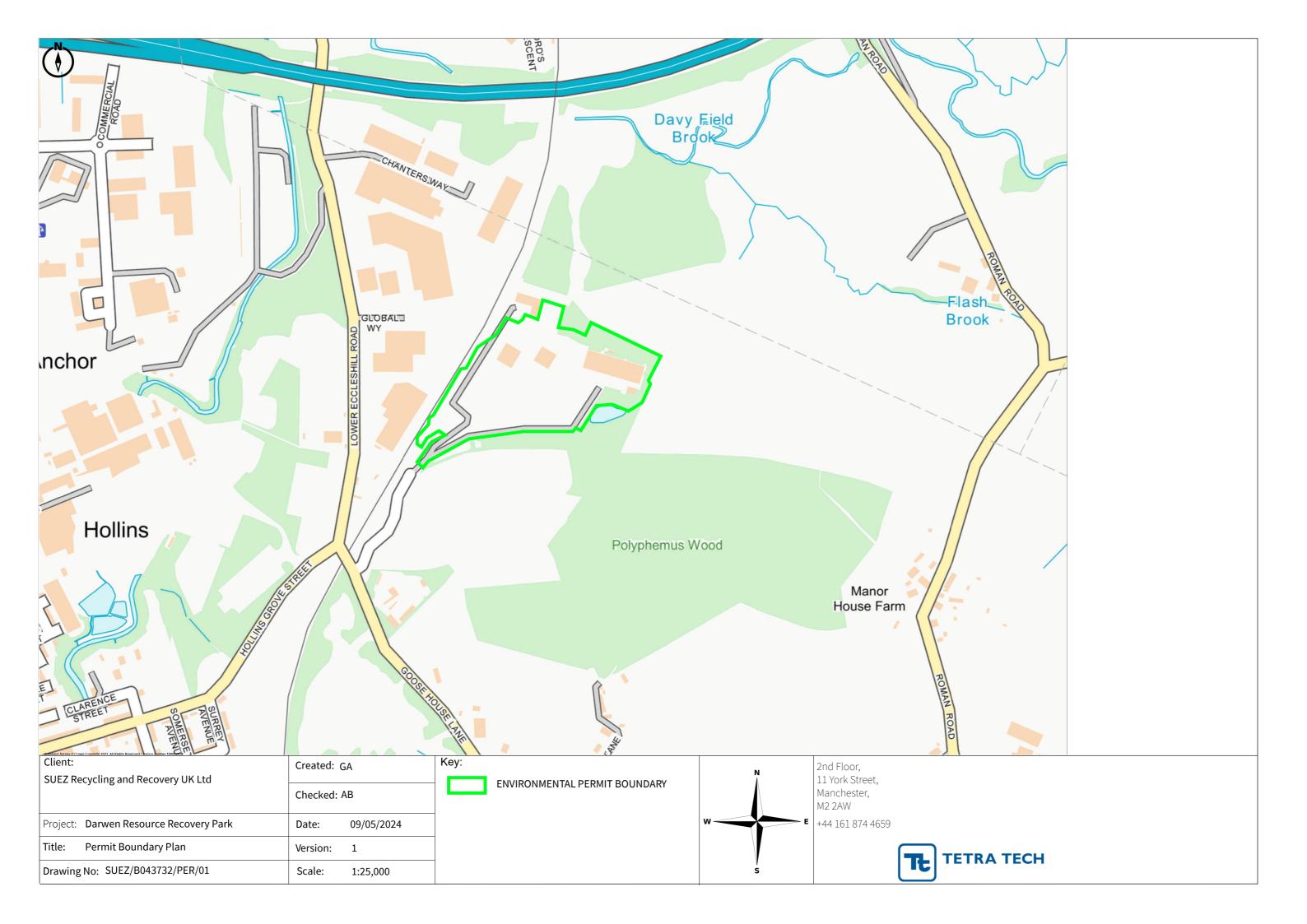
			Extent	
		Low	Medium	High
sity	Low	No action	Review suppression	Review Operations & suppression
Intensity	Medium	Review suppression	Review Operations and Suppression	Cease processing, review operations and suppression
	High	Review operations and suppression	Cease processing, review operations and suppression	Cease processing and take immediate measure to stop emissions

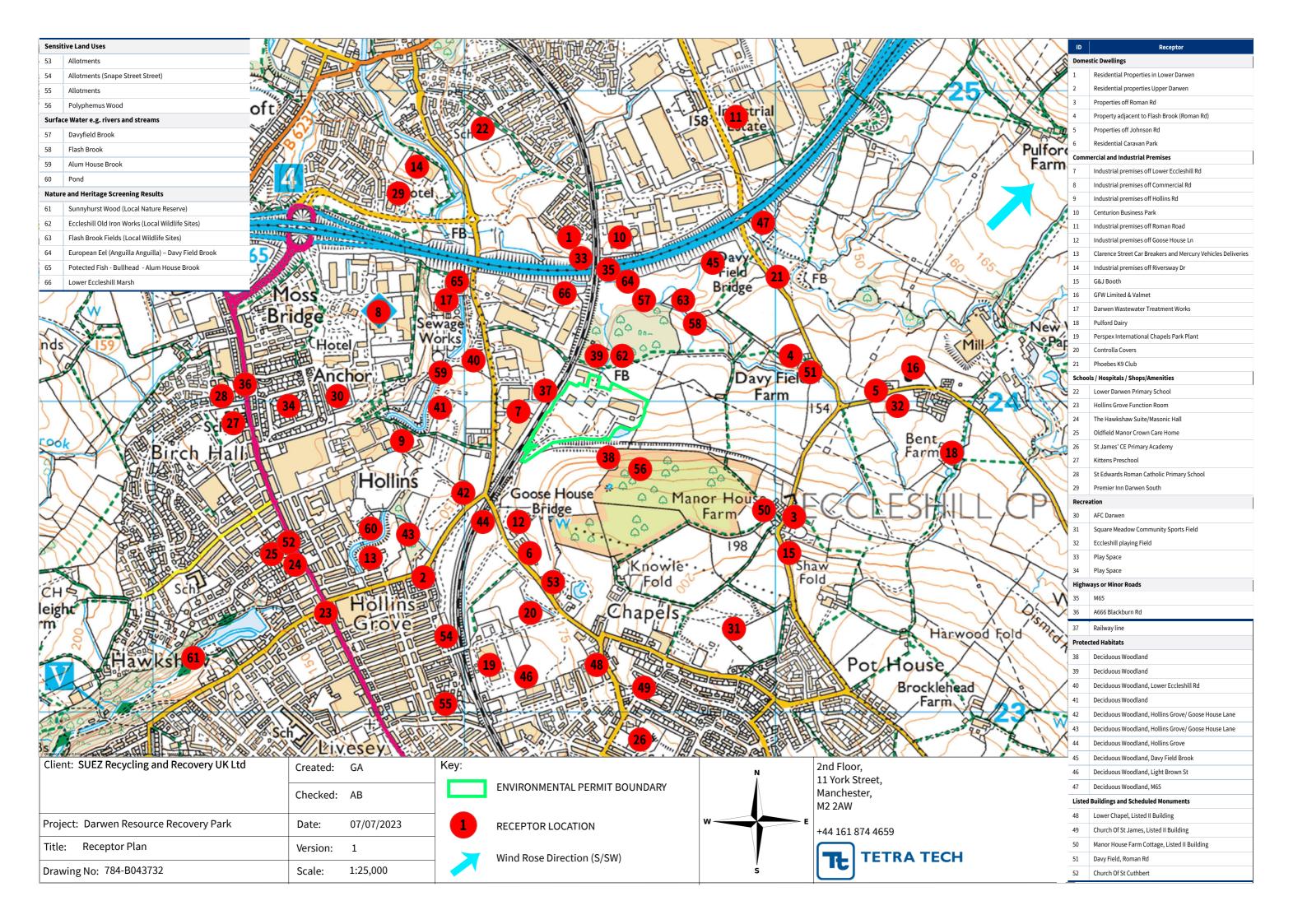
- 6.1.3 The level of remedial actions will be dependent upon site conditions at the time such as weather conditions and the operations being undertaken.
- 6.1.4 Remedial action may include but not be limited to: -
 - Suspension of processing;
 - Water suppression techniques; and,
 - Site area being watered down though use of hosepipe.
- 6.1.5 Once dust suppression measures have been implemented, dust levels will be re-assessed to confirm that the controls measures in place are effective. If dust is still visible enhance suppression will take place until the site manager is confident that the control measures in place are effective.

DRAWINGS

Environmental Permit Boundary - SUEZ/B043732/PER/01

Receptor Plan - SUEZ/B043732/REC/01





APPENDIX A - PROPOSED WASTE TYPES

Table A1: Waste Types for Anaerobic Digestion Plant

Waste Code	Description
02	Wastes from agriculture, horticulture, aquaculture, forestry, hunting and fishing, food preparation and processing.
02 01	Wastes from agriculture, horticulture, aquaculture, forestry, hunting and fishing
02 01 01	Sludges from washing and cleaning – vegetables, fruit and other crops
02 01 02	Animal tissue waste
02 01 03	Plant tissue waste
02 01 06	Animal faeces, urine and manure (including spoiled straw) only
02 01 07	Wastes from forestry
02 01 99	Wastes not otherwise specified – spent mushroom compost from commercial mushroom growing only
02 02	Wastes from the preparation and processing of meat, fish and other foods of animal origin
02 02 01	Sludges from washing and cleaning
02 02 02	Animal tissue waste
02 02 03	Materials unsuitable for consumption or processing
02 02 04	Sludges from on-site effluent treatment
02 02 99	Sludges from gelatine production and animal gut contents only
02 03	Wastes from fruit, vegetables, cereals, edible oils, cocoa, coffee, tea and tobacco preparation and processing; conserve production; yeast and yeast extract production, molasses preparation and fermentation
02 03 01	Sludges from washing, cleaning peeling, centrifuging and separation (including sludge from production of edible fats and oils, seasoning residues, molasses residues, residues from production of potato, corn or rice starch only)
02 03 04	Materials unsuitable for consumption or processing
02 03 05	Sludges from on-site effluent treatment
02 04	Wastes from sugar processing
02 04 01	Soils from washing and cleaning beet
02 04 03	Sludges from on-site effluent treatment
02 04 99	Other biodegradable wastes, allowed only if no chemical agents added and no toxin residues
02 05	Wastes from the dairy products industry
02 05 01	Wastes from the dairy products industry
02 05 02	Sludges from on-site effluent treatment
02 06	Wastes from the baking and confectionery industry
02 06 01	Materials unsuitable for consumption or processing
02 06 03	Sludges from on-site effluent treatment

02 07	Wastes from the production of alcoholic and non-alcoholic beverages (except coffee, tea and cocoa)
02 07 01	Wastes from washing, cleaning and mechanical reduction of raw materials
02 07 02	Wastes from spirits distillation
02 07 04	Materials unsuitable for consumption or processing
02 07 05	Sludges from on-site effluent treatment – sludges from the production of alcoholic and non-alcoholic beverages (except coffee, tea and cocoa)
02 07 99	 Malt husks, malt sprouts, malt dust Spent and sludge from breweries Sludge from wine making
	Waste types in this section allowed if biodegradable material only, no chemical agents added
04	WASTES FROM THE LEATHER, FUR AND TEXTILE INDUSTRIES
04 02	Waste from the textile industry
04 02 10	Organic matter from natural products such as grease and wax
07	WASTE FROM ORGANIC CHEMICAL PROCESSES
07 01	Wastes from the manufacture, formulation, supply and use of basic organic chemicals
07 01 08	Glycerol waste from bio-diesel manufacture from non-waste vegetable oils
15	WASTE PACKAGING; ABSORBENTS, WIPING CLOTHS, FILTER MATERIALS AND PROTECTIVE CLOTHING NOT OTHERWISE SPECIFIED
15 01	Waste packaging, absorbents, filter materials, wiping cloths and protective clothing
15 01 01	Paper and cardboard packaging (excluding veneers, plastic coatings or laminates) certified to EN 13432 or equivalent certified compostable standard
15 01 02	Plastic packaging – compostable plastics only certified to EN 13432 or equivalent certified compostable or digestible standard
15 01 03	Wooden packaging – virgin timber only
15 01 05	Composite packaging meeting EN 13432 or equivalent certified compostable or digestible standard
15 02	Absorbents, filter materials, wiping cloths and protective clothing
15 02 03	Absorbents, filter materials and cloths from the production of alcoholic and non-alcoholic beverages other than those mentioned in 15 02 02 made from compostable material only
16	WASTES NOT OTHERWISE SPECIFIED IN THE LIST
16 10	Aqueous liquid waste destined for off-site treatment
16 10 02	Untreated wash waters from cleaning fruit and vegetables on farm only
16 10 02	Milk and dairy waste milk from agricultural premises only
16 10 02	Liquor or leachate from a composting process that accepts waste input types listed in these standard rules or composting and anaerobic digestion standard rules only and in compliance with Animal By Products Regulations
19	Wastes from waste management facilities, off-site waste water treatment plants and the preparation of water intended for human consumption and water for industrial use

19 02	Wastes from physico/chemical treatments of waste (including dechromatation, decyanidation, neutralisation
19 02 03	Premixed wastes composed from waste listed within these standard rules only
19 02 06	Sludge types from waste listed within this table that have been heat treated only
19 02 06	Sludges from physico/chemical treatment other than those mentioned in 19 02 05 (sewage sludge which has been previously pasteurised and stabilised only)
19 02 10	Glycerol not designated as hazardous – excludes 19 02 08
19 05	Wastes from anaerobic treatment of solid wastes
19 05 99	Waste types in this section are allowed only if derived from input types allowed by the Anaerobic Digestion Quality Protocol
19 06	Wastes from anaerobic treatment of waste
19 06 03	Liquor from anaerobic treatment of municipal waste (from a process that treats wastes which are listed in this table only)
19 06 04	Digestate from anaerobic treatment of source segregated biodegradable waste (from a process that treats wastes which are listed in this table only)
19 06 05	Liquor from anaerobic treatment of animal and vegetable waste (from a process that treats wastes which are listed in this table only)
19 06 06	Digestate from anaerobic treatment of animal and vegetable waste (from a process that treats wastes which are listed in this table only)
19 08	Wastes from wastewater treatment works
19 08 09	Grease and oil mixture from oil and water separation containing only edible oils and fats
19 08 12	Sludges from biological treatment of industrial waste water (from a process that treats wastes which are listed in these standard rules only)
19 12	Waste from the mechanical treatment of waste (for example sorting, crushing, compacting, pelletising) not otherwise specified
19 12 12	Other wastes (including mixtures of materials) from mechanical treatment of wastes other than those mentioned in 19 12 11
20	Municipal wastes (household waste and similar commercial, industrial and institutional wastes) including separately collected fractions
20 01	separately collected fractions (except 15 01)
20 01 01	Paper and cardboard (excluding veneers, plastic coatings or laminates) meeting EN 13432 or equivalent certified compostable or digestible packaging only
20 01 08	Biodegradable kitchen and canteen waste
20 01 25	Edible oil and fat
20 02	Garden and park wastes (including cemetery waste)
20 02 01	Biodegradable waste
20 03	Other municipal wastes
20 03 01	Mixed municipal waste
20 03 02	Waste from markets

Table A2: Waste Codes for the Household, Commercial and Industrial Waste Transfer Station Facility

EWC Code	Description
01	WASTES RESULTING FROM EXPLORATION, MINING, QUARRYING, AND PHYSICAL AND CHEMICAL TREATMENT OF MINERALS
01 01	Wastes from mineral excavation
01 01 01	Wastes from mineral metalliferous excavation
01 01 02	Wastes from mineral non-metalliferous excavation
01 03	Wastes from physical and chemical processing of metalliferous minerals
01 03 06	Tailings other than those mentioned in 01 03 04 and 01 03 05
01 03 09	Red mud from alumina production other than the wastes mentioned in 01 03 07
01 04	Wastes from physical and chemical processing of non-metalliferous minerals
01 04 08	Waste gravel and crushed rocks other than those mentioned in 01 04 07
01 04 09	Waste sand and clays
01 04 11	Wastes from potash and rock salt processing other than those mentioned in 01 04 07
01 04 12	Tailings and other wastes from washing and cleaning of minerals other than those mentioned in 01 04 07 and 01 04 11
01 04 13	Wastes from stone cutting and sawing other than those mentioned in 01 04 07
02	WASTES FROM AGRICULTURE, HORTICULTURE, AQUACULTURE, FORESTRY, HUNTING AND FISHING, FOOD PREPARATION AND PROCESSING
02 01	Wastes from agriculture, horticulture, aquaculture, forestry, hunting and fishing
02 01 02	Animal-tissue waste
02 01 03	Plant-tissue waste
02 01 04	Waste plastics (except packaging)
02 01 06	Animal faeces, urine and manure (including spoiled straw), effluent, collected separately and treated offsite
02 01 07	Wastes from forestry
02 01 09	Agrochemical waste other than those mentioned in 02 01 08 (waste sands and clays)
02 01 10	Waste metal
02 02	Wastes from the preparation and processing of meat, fish and other foods of animal origin
02 02 02	Animal-tissue waste
02 02 03	Materials unsuitable for consumption or processing
02 03	Wastes from fruit, vegetables, cereals, edible oils, cocoa, coffee, tea and tobacco preparation and processing; conserve production; yeast and yeast extract production, molasses preparation and fermentation
02 03 02	Wastes from preserving agents
02 03 04	Materials unsuitable for consumption or processing
02 04	Wastes from sugar processing
02 04 01	Soil from cleaning and washing beet
02 04 02	Off-specification calcium carbonate
02 05	Wastes from the dairy products industry
02 05 01	Materials unsuitable for consumption or processing
02 06	Wastes from the baking and confectionery industry

02 06 01	Materials unsuitable for consumption or processing
02 06 02	Wastes from preserving agents
02 07	Wastes from the production of alcoholic and non-alcoholic beverages (except coffee, tea and cocoa)
02 07 01	Wastes from washing, cleaning and mechanical reduction of raw materials
02 07 02	Wastes from spirits distillation
02 07 04	Materials unsuitable for consumption or processing
03	WASTES FROM WOOD PROCESSING AND THE PRODUCTION OF PANELS AND FURNITURE, PULP, PAPER AND CARDBOARD
03 01	Wastes from wood processing and the production of panels and furniture
03 01 01	Waste bark and cork
03 01 05	Sawdust, shavings, cuttings, wood, particle board and veneer other than those mentioned in 03 01 04
03 03	Wastes from pulp, paper and cardboard production and processing
03 03 01	Waste bark and wood
03 03 07	Mechanically separated rejects from pulping of waste paper and cardboard
03 03 08	Wastes from sorting of paper and cardboard destined for recycling
03 03 10	Fibre rejects, fibre-, filler- and coating-sludges from mechanical separation
04	WASTES FROM THE LEATHER, FUR AND TEXTILE INDUSTRIES
04 01	Wastes from the leather and fur industry
04 01 08	Waste tanned leather (blue sheetings, shavings, cuttings, buffing dust) containing chromium
04 01 09	Wastes from dressing and finishing
04 02	Wastes from the textile industry
04 02 09	Wastes from composite materials (impregnated textile, elastomer, plastomer)
04 02 10	Organic matter from natural products (for example grease, wax)
04 02 15	Wastes from finishing other than those mentioned in 04 02 14
04 02 22	Wastes from processed textile fibres
06	WASTES FROM INORGANIC CHEMICAL PROCESSES
06 09	Wastes from the MSFU of phosphorous chemicals and phosphorous chemical processes
06 09 02	Phosphorous slag
06 09 04	Calcium-based reaction wastes other than those mentioned in 06 09 03
06 11	Wastes from the manufacture of inorganic pigments and opacificiers
06 11 01	Calcium-based reaction wastes from titanium dioxide production
07	WASTES FROM ORGANIC CHEMICAL PROCESSES
07 02	Wastes from the MFSU of plastics, synthetic rubber and man-made fibres
07 02 13	Waste plastic
08	WASTES FROM THE MANUFACTURE, FORMULATION, SUPPLY AND USE (MFSU) OF COATINGS (PAINTS, VARNISHES AND VITREOUS ENAMELS), ADHESIVES, SEALANTS AND PRINTING INKS
08 01	Wastes from MFSU and removal of paint and varnish
08 01 12	Waste paint and varnish other than those mentioned in 08 01 11
09	WASTES FROM THE PHOTOGRAPHIC INDUSTRY
09 01	Wastes from the photographic industry
09 01 07	Photographic film and paper containing silver or silver compounds
09 01 08	Photographic film and paper free of silver or silver compounds
09 01 10	Single-use cameras without batteries

09 01 12	Single-use cameras containing batteries other than those mentioned in 09 01 11
10	WASTES FROM THERMAL PROCESSES
10 01	Wastes from power stations and other combustion plants (except 19)
10 01 01	Bottom ash, slag and boiler dust (excluding boiler dust mentioned in 10 01 04)
10 01 05	Calcium-based reaction wastes from flue-gas desulphurisation in solid form
10 01 07	Calcium-based reaction wastes from flue-gas desulphurisation in sludge form
10 01 15	Bottom ash, slag and boiler dust from co-incineration other than those mentioned in 10 01 14
10 01 19	Wastes from gas cleaning other than those mentioned in 10 01 05, 10 01 07 and 10 01 18
10 01 24	Sands from fluidised beds
10 02	Wastes from the iron and steel industry
10 02 01	Wastes from the processing of slag
10 02 02	Unprocessed slag
10 02 08	Solid wastes from gas treatment other than those mentioned in 10 02 07
10 02 10	Mill scales
10 02 14	Sludges and filter cakes from gas treatment other than those mentioned in 10 02 13
10 02 15	Other sludges and filter cakes
10 03	Wastes from aluminium thermal metallurgy
10 03 02	Anode scraps
10 03 05	Waste alumina
10 03 16	Skimmings other than those mentioned in 10 03 15
10 03 18	Carbon-containing wastes from anode manufacture other than those mentioned in 10 03 17
10 03 24	Solid wastes from gas treatment other than those mentioned in 10 03 23
10 03 26	Sludges and filter cakes from gas treatment other than those mentioned in 10 03 25
10 03 28	Wastes from cooling-water treatment other than those mentioned in 10 03 27
10 03 30	Wastes from treatment of salt slags and black drosses other than those mentioned in 10 03 29
10 04	Wastes from lead thermal metallurgy
10 04 10	Wastes from cooling-water treatment other than those mentioned in 10 04 09
10 05	Wastes from zinc thermal metallurgy
10 05 01	Slags from primary and secondary production
10 05 09	Wastes from cooling-water treatment other than those mentioned in 10 05 08
10 05 11	Dross and skimmings other than those mentioned in 10 05 10
10 06	Wastes from copper thermal metallurgy
10 06 01	Slags from primary and secondary production
10 06 02	Dross and skimmings from primary and secondary production
10 06 10	Wastes from cooling-water treatment other than those mentioned in 10 06 09
10 07	Wastes from silver, gold and platinum thermal metallurgy
10 07 01	Slags from primary and secondary production
10 07 02	Dross and skimmings from primary and secondary production
10 07 03	Solid wastes from gas treatment
10 07 05	Sludges and filter cakes from gas treatment
10 07 08	Wastes from cooling-water treatment other than those mentioned in 10 07 07
10 08	Wastes from other non-ferrous thermal metallurgy
10 08 09	Other slags

11 01	Wastes from chemical surface treatment and coating of metals and other materials (for example galvanic processes, zinc coating processes, pickling processes, etching, phosphating, alkaline
11	WASTES FROM CHEMICAL SURFACE TREATMENT AND COATING OF METALS AND OTHER MATERIALS; NON-FERROUS HYDRO METALLURGY
10 13 14	Waste concrete and concrete sludge
10 13 13	Solid wastes from gas treatment other than those mentioned in 10 13 12
10 13 11	Wastes from cement-based composite materials other than those mentioned in 10 13 09 and 10 13 10
10 13 10	Wastes from asbestos-cement manufacture other than those mentioned in 10 13 09
10 13 07	Sludges and filter cakes from gas treatment
10 13 04	Wastes from calcination and hydration of lime
10 13 01	Waste preparation mixture before thermal processing
10 13	Wastes from manufacture of cement, lime and plaster and articles and products made from them
10 12 12	Wastes from glazing other than those mentioned in 10 12 11
10 12 10	Solid wastes from gas treatment other than those mentioned in 10 12 09
10 12 08	Waste ceramics, bricks, tiles and construction products (after thermal processing)
10 12 06	Discarded moulds
10 12 05	Sludges and filter cakes from gas treatment
10 12 01	Waste preparation mixture before thermal processing
10 12	Wastes from manufacture of ceramic goods, bricks, tiles and construction products
10 11 18	Sludges and filter cakes from flue-gas treatment other than those mentioned in 10 11 17
10 11 16	Solid wastes from flue-gas treatment other than those mentioned in 10 11 15
10 11 14	Glass-polishing and -grinding sludge other than those mentioned in 10 11 13
10 11 12	Waste glass other than those mentioned in 10 11 11
10 11 10	Waste preparation mixture before thermal processing, other than those mentioned in 10 11 09
10 11 03	Waste glass-based fibrous materials
10 11	Wastes from manufacture of glass and glass products
10 10 16	Waste crack-indicating agent other than those mentioned in 10 10 15
10 10 14	Waste binders other than those mentioned in 10 10 13
10 10 08	Casting cores and moulds which have undergone pouring, other than those mentioned in 10 10 07
10 10 06	Casting cores and moulds which have not undergone pouring, other than those mentioned in 10 10 05
10 10 03	Furnace slag
10 10	Wastes from casting of non-ferrous pieces
10 09 16	Waste crack-indicating agent other than those mentioned in 10 09 15
10 09 14	Waste binders other than those mentioned in 10 09 13
10 09 08	Casting cores and moulds which have undergone pouring other than those mentioned in 10 09 07
10 09 06	Casting cores and moulds which have not undergone pouring other than those mentioned in 10 09 05
10 09 03	Furnace slag
10 09	Wastes from casting of ferrous pieces
10 08 20	Wastes from cooling-water treatment other than those mentioned in 10 08 19
10 08 18	Sludges and filter cakes from flue-gas treatment other than those mentioned in 10 08 17
10 08 14	Anode scrap
10 08 13	Carbon-containing wastes from anode manufacture other than those mentioned in 10 08 12

11 01 10	Sludges and filter cakes other than those mentioned in 11 01 09
11 01 14	Degreasing wastes other than those mentioned in 11 01 13
11 02	Wastes from non-ferrous hydrometallurgical processes
11 02 03	Wastes from the production of anodes for aqueous electrolytical processes
11 02 06	Wastes from copper hydrometallurgical processes other than those mentioned in 11 02 05
11 05	Wastes from hot galvanising processes
11 05 01	Hard zinc
11 05 02	Zinc ash
12	WASTES FROM SHAPING AND PHYSICAL AND MECHANICAL SURFACE TREATMENT OF METALS AND PLASTICS
12 01	Wastes from shaping and physical and mechanical surface treatment of metals and plastics
12 01 01	Ferrous metal filings and turnings
12 01 03	Non-ferrous metal filings and turnings
12 01 05	Plastics shavings and turnings
12 01 13	Welding wastes
12 01 17	Waste blasting material other than those mentioned in 12 01 16
12 01 21	Spent grinding bodies and grinding materials other than those mentioned in 12 01 20
15	WASTE PACKAGING; ABSORBENTS, WIPING CLOTHS, FILTER MATERIALS AND PROTECTIVE CLOTHING NOT OTHERWISE SPECIFIED
15 01	Packaging (including separately collected municipal packaging waste)
15 01 01	Paper and cardboard packaging
15 01 02	Plastic packaging
15 01 03	Wooden packaging
15 01 04	Metallic packaging
15 01 05	Composite packaging
15 01 06	Mixed packaging
15 01 07	Glass packaging
15 01 09	Textile packaging
15 02	Absorbents, filter materials, wiping cloths and protective clothing
15 02 03	Absorbents, filter materials, wiping cloths and protective clothing other than those mentioned in 15 02 02
16	WASTES NOT OTHERWISE SPECIFIED IN THE LIST
16 01	End-of-life vehicles from different means of transport [including off-road machinery] and wastes from dismantling of end-of-life vehicles and vehicle maintenance (except 13, 14, 16 06 and 16 08)
16 01 03	End-of-life tyres
16 01 12	Brake pads other than those mentioned in 16 01 11
16 01 15	Antifreeze fluids other than those mentioned in 16 01 14
16 01 17	Ferrous metal
16 01 18	Non-ferrous metal
16 01 19	Plastic
16 01 20	Glass
16 01 22	Components not otherwise specified
16 02	Wastes from electrical and electronic equipment
16 02 09*	Transformers and capacitors containing pcbs
16 02 10*	Discarded equipment containing or contaminated by pcbs other than those mentioned in 16 02 09

16 02 11*	Discarded equipment containing chlorofluorocarbons, HCFC, HFC
16 02 13*	Discarded equipment containing hazardous components other than those mentioned in 16 02 09 to 16 02 12
16 02 14	Discarded equipment other than those mentioned in 16 02 09 to 16 02 13
16 02 15*	Hazardous components removed from discarded equipment
16 02 16	Components removed from discarded equipment other than those mentioned in 16 02 15
16 03	Off-specification batches and unused products
16 03 04	Inorganic wastes other than those mentioned in 16 03 03
16 03 06	Organic wastes other than those mentioned in 16 03 05
16 05	Gases in pressure containers and discarded chemicals
16 05 05	Gases in pressure containers other than those mentioned in 16 05 04
16 06	Batteries and accumulators
16 06 04	Alkaline batteries (except 16 06 03)
16 06 05	Other batteries and accumulators
16 11	Waste linings and refractories
16 11 02	Carbon-based linings and refractories from metallurgical processes others than those mentioned in 16 11 01
16 11 04	Other linings and refractories from metallurgical processes other than those mentioned in 16 11 03
16 11 06	Linings and refractories from non-metallurgical processes others than those mentioned in 16 11 05
17	CONSTRUCTION AND DEMOLITION WASTES (INCLUDING EXCAVATED SOIL FROM CONTAMINATED
	SITES)
17 01	Concrete, bricks, tiles and ceramics
17 01 01	Concrete
17 01 02	Bricks
17 01 03	Tiles and ceramics
17 01 07	Mixtures of concrete, bricks, tiles and ceramics other than those mentioned in 17 01 06
17 02	Wood, glass and plastic
17 02 01	Wood
17 02 02	
	Glass
17 02 03	Glass Plastic
17 02 03 17 03 17 03 02	Plastic
17 03 17 03 02	Plastic Bituminous mixtures, coal tar and tarred products
17 03 17 03 02 17 04	Plastic Bituminous mixtures, coal tar and tarred products Bituminous mixtures other than those mentioned in 17 03 01
17 03 17 03 02 17 04 17 04 01	Plastic Bituminous mixtures, coal tar and tarred products Bituminous mixtures other than those mentioned in 17 03 01 Metals (including their alloys)
17 03 17 03 02 17 04 17 04 01 17 04 02	Plastic Bituminous mixtures, coal tar and tarred products Bituminous mixtures other than those mentioned in 17 03 01 Metals (including their alloys) Copper, bronze, brass
17 03 17 03 02 17 04 17 04 01 17 04 02 17 04 03	Plastic Bituminous mixtures, coal tar and tarred products Bituminous mixtures other than those mentioned in 17 03 01 Metals (including their alloys) Copper, bronze, brass Aluminium
17 03 17 03 02 17 04 17 04 01 17 04 02 17 04 03 17 04 04	Plastic Bituminous mixtures, coal tar and tarred products Bituminous mixtures other than those mentioned in 17 03 01 Metals (including their alloys) Copper, bronze, brass Aluminium Lead
17 03 17 03 02 17 04 17 04 01 17 04 02 17 04 03 17 04 04 17 04 05	Plastic Bituminous mixtures, coal tar and tarred products Bituminous mixtures other than those mentioned in 17 03 01 Metals (including their alloys) Copper, bronze, brass Aluminium Lead Zinc
17 03	Plastic Bituminous mixtures, coal tar and tarred products Bituminous mixtures other than those mentioned in 17 03 01 Metals (including their alloys) Copper, bronze, brass Aluminium Lead Zinc Iron and steel
17 03 17 03 02 17 04 17 04 01 17 04 02 17 04 03 17 04 04 17 04 05 17 04 06	Plastic Bituminous mixtures, coal tar and tarred products Bituminous mixtures other than those mentioned in 17 03 01 Metals (including their alloys) Copper, bronze, brass Aluminium Lead Zinc Iron and steel Tin
17 03 17 03 02 17 04 17 04 01 17 04 02 17 04 03 17 04 04 17 04 05 17 04 06 17 04 07	Plastic Bituminous mixtures, coal tar and tarred products Bituminous mixtures other than those mentioned in 17 03 01 Metals (including their alloys) Copper, bronze, brass Aluminium Lead Zinc Iron and steel Tin Mixed metals

17 05 06	Dredging spoil other than those mentioned in 17 05 05
17 05 08	Track ballast other than those mentioned in 17 05 07
17 06	Insulation materials and asbestos-containing construction materials
17 06 01*	Insulation materials containing asbestos
17 06 04	Insulation materials other than those mentioned in 17 06 01 and 17 06 03
17 06 05*	Construction materials containing asbestos
17 08	Gypsum-based construction material
17 08 02	Gypsum-based construction materials other than those mentioned in 17 08 01
17 09	Other construction and demolition wastes
17 09 04	Mixed construction and demolition wastes other than those mentioned in 17 09 01, 17 09 02 and 17 09 03
18	WASTES FROM HUMAN OR ANIMAL HEALTH CARE AND/OR RELATED RESEARCH (except kitchen and restaurant wastes not arising from immediate health care)
18 01	Wastes from natal care, diagnosis, treatment or prevention of disease in humans
18 01 01	Sharps (except 18 01 03)
18 01 02	Body parts and organs including blood bags and blood preserves (except 18 01 03)
18 01 04	Wastes whose collection and disposal is not subject to special requirements in order to prevent infection(for example dressings, plaster casts, linen, disposable clothing, diapers)
18 01 07	Chemicals other than those mentioned in 18 01 06
18 01 09	Medicines other than those mentioned in 18 01 08
18 02	Wastes from research, diagnosis, treatment or prevention of disease involving animals
18 02 01	Sharps (except 18 02 02)
18 02 03	Wastes whose collection and disposal is not subject to special requirements in order to prevent infection
18 02 06	Chemicals other than those mentioned in 18 02 05
18 02 08	Medicines other than those mentioned in 18 02 07
19	WASTES FROM WASTE MANAGEMENT FACILITIES, OFF-SITE WASTE WATER TREATMENT PLANTS AND PREPARATION OF WATER INTENDED FOR HUMAN CONSUMPTION/INDUSTRIAL USE
19 01	Wastes from incineration or pyrolysis of waste
19 01 02	Ferrous materials removed from bottom ash
19 01 12	Bottom ash and slag other than those mentioned in 19 01 11
19 01 14	Fly ash other than those mentioned in 19 01 13
19 01 18	Pyrolysis wastes other than those mentioned in 19 01 17
19 01 19	Sands from fluidised beds
19 02	Wastes from physico/chemical treatments of waste (including dechromatation, decyanidation, neutralisation)
19 02 03	Premixed wastes composed only of non-hazardous wastes
19 02 10	Combustible wastes other than those mentioned in 19 02 08 and 19 02 09
19 03	Stabilised/solidified wastes
19 03 05	Stabilised wastes other than those mentioned in 19 03 04
19 04	Vitrified waste and wastes from vitrification
19 04 01	Vitrified waste
19 05	Wastes from aerobic treatment of solid wastes
19 05 01	Non-composted fraction of municipal and similar wastes
19 05 02	Non-composted fraction of animal and vegetable waste
19 05 03	Off-specification compost

19 08	Wastes from waste water treatment plants not otherwise specified
19 08 01	Screenings
19 08 02	Waste from desanding
19 08 05	Sludges from treatment of urban waste water
19 09	Wastes from the preparation of water intended for human consumption or water for industrial use
19 09 01	Solid waste from primary filtration and screenings
19 09 02	Sludges from water clarification
19 09 03	Sludges from decarbonation
19 09 04	Spent activated carbon
19 09 05	Saturated or spent ion exchange resins
19 10	Wastes from shredding of metal-containing wastes
19 10 01	Iron and steel waste
19 10 02	Non-ferrous waste
19 10 04	Fluff-light fraction and dust other than those mentioned in 19 10 03
19 10 06	Other fractions other than those mentioned in 19 10 05
19 12	Wastes from the mechanical treatment of waste (for example sorting, crushing, compacting, pelletising) not otherwise specified
19 12 01	Paper and cardboard
19 12 02	Ferrous metal
19 12 03	Non-ferrous metal
19 12 04	Plastic and rubber
19 12 05	Glass
19 12 07	Wood other than that mentioned in 19 12 06
19 12 08	Textiles
19 12 09	Minerals (for example sand, stones)
19 12 10	Combustible waste (refuse derived fuel)
19 12 12	Other wastes (including mixtures of materials) from mechanical treatment of wastes other than those mentioned in 19 12 11
19 13	Wastes from soil and groundwater remediation
19 13 02	Solid wastes from soil remediation other than those mentioned in 19 13 01
20	MUNICIPAL WASTES (HOUSEHOLD WASTE AND SIMILAR COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL WASTES) INCLUDING SEPARATELY COLLECTED FRACTIONS
20 01	Separately collected fractions (except 15 01)
20 01 01	Paper and cardboard
20 01 02	Glass
20 01 08	Biodegradable kitchen and canteen waste
20 01 10	Clothes
20 01 11	Textiles
20 01 25	Edible oil and fat
20 01 28	Paint, inks, adhesives and resins other than those mentioned in 20 01 27
20 01 30	Detergents other than those mentioned in 20 01 29
20 01 32	Medicines other than those mentioned in 20 01 31
20 01 34	Batteries and accumulators other than those mentioned in 20 01 33

20 01 36	Discarded electrical and electronic equipment other than those mentioned in 20 01 21, 20 01 23 and 20 01 35
20 01 38	Wood other than that mentioned in 20 01 37
20 01 39	Plastics
20 01 40	Metals
20 01 41	Wastes from chimney sweeping
20 02	Garden and park wastes (including cemetery waste)
20 02 01	Biodegradable waste
20 02 02	Soil and stones
20 02 03	Other non-biodegradable wastes
20 03	Other municipal wastes
20 03 01	Mixed municipal waste
20 03 02	Waste from markets
20 03 03	Street-cleaning residues
20 03 07	Bulky waste

Table A3: EWC Codes for Materials Recycling Facility

EWC Code	Description
02	WASTES FROM AGRICULTURE, HORTICULTURE, AQUACULTURE, FORESTRY, HUNTING AND FISHING, FOOD PREPARATION AND PROCESSING
02 01	Wastes from agriculture, horticulture, aquaculture, forestry, hunting and fishing
02 01 04	Waste plastics (except packaging)
03	WASTES FROM WOOD PROCESSING AND THE PRODUCTION OF PANELS AND FURNITURE, PULP, PAPER AND CARDBOARD
03 01	Wastes from wood processing and the production of panels and furniture
03 01 01	Waste bark and cork
03 01 05	Sawdust, shavings, cuttings, wood, particle board and veneer other than those mentioned in 03 01 04
03 03	Wastes from pulp, paper and cardboard production and processing
03 03 01	Waste bark and wood
03 03 07	Mechanically separated rejects from pulping of waste paper and cardboard
03 03 08	Wastes from sorting of paper and cardboard destined for recycling
04	WASTES FROM THE LEATHER, FUR AND TEXTILE INDUSTRIES
04 02	Wastes from the textile industry
04 02 22	Wastes from processed textile fibres
07	WASTES FROM ORGANIC CHEMICAL PROCESSES
07 02	Wastes from the MFSU of plastics, synthetic rubber and man-made fibres
07 02 13	Waste plastic
12	WASTES FROM SHAPING AND PHYSICAL AND MECHANICAL SURFACE TREATMENT OF METALS AND PLASTICS

12 01	Wastes from shaping and physical and mechanical surface treatment of metals and plastics
12 01 05	Plastics shavings and turnings
15	WASTE PACKAGING; ABSORBENTS, WIPING CLOTHS, FILTER MATERIALS AND PROTECTIVE CLOTHING NOT OTHERWISE SPECIFIED
L5 01	Packaging (including separately collected municipal packaging waste)
15 01 01	Paper and cardboard packaging
15 01 02	Plastic packaging
15 01 03	Wooden packaging
15 01 04	Metallic packaging
15 01 05	Composite packaging
15 01 06	Mixed packaging
15 01 07	Glass packaging
15 01 09	Textile packaging
16	WASTES NOT OTHERWISE SPECIFIED IN THE LIST
16 01	End-of-life vehicles from different means of transport [including off-road machinery] and wastes from dismantling of end-of-life vehicles and vehicle maintenance (except 13, 14, 16 06 and 16 08)
16 01 19	Plastic
16 01 20	Glass
17	CONSTRUCTION AND DEMOLITION WASTES (INCLUDING EXCAVATED SOIL FROM CONTAMINATED SITES)
17 02	Wood, glass and plastic
17 02 01	Wood
17 02 02	Glass
17 02 03	Plastic
19	WASTES FROM WASTE MANAGEMENT FACILITIES, OFF-SITE WASTE WATER TREATMENT PLANTS AND PREPARATION OF WATER INTENDED FOR HUMAN CONSUMPTION/INDUSTRIAL USE
19 12	Wastes from the mechanical treatment of waste (for example sorting, crushing, compacting, pelletising) not otherwise specified
19 12 01	Paper and cardboard
19 12 04	Plastic and rubber
19 12 05	Glass
19 12 07	Wood other than that mentioned in 19 12 06
19 12 08	Textiles
19 12 12	Other wastes (including mixtures of materials) from mechanical treatment of wastes other than those mentioned in 19 12 11
20	MUNICIPAL WASTES (HOUSEHOLD WASTE AND SIMILAR COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL WASTES) INCLUDING SEPARATELY COLLECTED FRACTIONS
20 01	Separately collected fractions (except 15 01)
20 01 01	Paper and cardboard
20 01 02	Glass
20 01 08	Biodegradable kitchen and canteen waste
20 01 10	Clothes
20 01 11	Textiles
20 01 38	Wood other than that mentioned in 20 01 37
20 01 39	Plastics

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20 01 40	Metals
20 03	Other municipal wastes
20 03 01	Mixed municipal waste
20 03 02	Waste from markets

APPENDIX B - IMS CHECKLIST

DAILY INSPECTION (GENERAL)

Facility Name:	 Suez
Week Commencing:	Recycling and recovery UK

Performance Standard	Hours to Rectify	Inspected Item	Mon	Tue	Wed	Thur	Fri	Sat	Sun	тсм	CAR Ref.
		Inspected By (Initial):									
A1	1	Have all open ton vehicles leaving the site been notted or sheeted									
A3	3	Have all open top vehicles leaving the site been netted or sheeted before leaving the loading area? Have all containers and Suez vehicles which carry Contract Waste got									
A5	72	the correct logos in a clean and visible condition?									
A6	3	Has the site closed? If so, was the Contingency Plan followed? RTS and MRF only: Have there been any occasions when the									
A9	None	volume of trade waste on site has prevented Contract Waste being accepted or stored?									
A10/D12	24	Is there enough capacity in all containers, cages and storage bays for Contract Waste until your next collection?									
A10/D12	24	At any point in the last 24 hours has there been insufficient capacity for Contract Waste?									
A11	24	Are all permanent staff wearing uniform with a Suez logo?									
B1/B2/B3/B5/B 6/D15	1	Did the Weighbrige Operator complete the Weighbridge Inspection Checklist at the end of the last operational day? If so, were all non-conformances reported to helpdesk?									
C3/C4	3	Have there been any accidents involving a member of the public or any accident classed as 'RIDDOR' of which the helpdesk have not been informed?									
D3	24	Are there sufficient working lights on site to provide the Service? Are those lights fully operable with no flickering and in good condition?									
N/A	N/A	Are all handrails on bays/steps undamaged? Are all containers in good condition?									
D4	24	Does the Site Diary contain the printed name of the person responsible for the site today?									
D6	1	Are all perimeter fences and gates in good condition and is the site secure?									
D8	24	Are all signs in place and in a clean and legible condition? Are all signs presented in accordance with the Traffic and Signage Plan?									
D9	72	Is the Site Diary in place, completed and filled in correctly?									
D11	1	Has there been any failure to follow the HWRC Contract Waste Checking Procedure?									
D13 (1)	1	Have any spillages of Contract Waste presenting a health or safety hazard been cleared promptly?									
D13 (2)	3	Have any spillages of Contract Waste been cleared in accordance with the SOP?									
D14	3	Are fridges and freezers stored in compliance with the SOP and is there adequate capacity until the next collection?									
D16	72	Has there been any unauthorised access to the site, if so, have the consequence been dealt with in accordance with the SOP?									
D17	72	Have all required checks and maintenance for plant and equipment on site been completed?									
D18	24	Are all welfare and toilet facilities available and maintained to the standards required by the SOP?									
D19	24	Has Contract Waste waste been removed or treated in accordance with the Environmental Permit for the site?									
D21	72	Is the facility reasonably free of pests and vermin?									
D22	24	Has any fly tipping or litter within the site or 5m of its boundary been removed?									
D23	24	Has any graffiti or unauthorised notice been removed and the area cleaned/repaired?									
D24	24	Have all Authorised Users been made aware of site rules?									
D25	24	Is all Household Hazardous Waste stored safely and securely and in line with the Environmental Permit?									
D26	3	Are there sufficient staff on site?									\vdash
E1	None	Has their been any breach of policies and procedures or Good Industry Practice of which you are aware?									

N/A	N/A	Has there been any attempted private trade entry?					
N/A	N/A	Has the site infrastructure (buildings, fencing, yard, tipping floor walls etc) been inspected and found to be satisfactory?					
N/A	N/A	Are all interceptors in good working condition, free from blockage and with adequate capacity until the next scheduled maitenance?					
N/A	N/A	Has there been any breach of waste acceptance procedures, waste transfer or duty of care procedures?					
N/A	N/A	Are all fuel tanks or other bunded storage vessels in good working order, free of visible leakage and damage?					
N/A	N/A	Is the spill kit available and complete?					
N/A	N/A	Is all emergency and fire fighting equipment available, complete and operable?					
N/A	N/A	RTS and Landfill only: Is the odour supression system operating satisfactorily?					
N/A	N/A	Are all systems and procedures for controlling dust, noise and odour in place, operable and complied with?					
N/A	N/A	Are there any issues with fixed or freestanding structures?					

		outlierastorily i								
N/A	N/A	Are all systems and procedures for controlling dust, noise and odour in place, operable and complied with?								
N/A	N/A	Are there any issues with fixed or freestanding structures?								
Key: Note:										
		TCM Attendance (hours):								
		TCM Signature:								
										<u> </u>

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	
Other	

Comments:

Darwen Resource Recovery Park
Dust Management Plan

APPENDIX C – AMENITY COMPLAINT INVESTIGATION FORM



THIS FORM MUST BE COMPLETED FOR ALL AMENITY COMPLAINTS THAT REQUIRE AN INVESTIGATION IN LINE WITH IMS 3.36B. IF MORE THAN ONE OF THE SAME TYPE OF COMPLAINT IS RECEIVED IN ANY ONE DAY, THEN ONE INVESTIGATION FORM CAN BE USED TO COVER ALL COMPLAINTS OF THE SAME NATURE.

1. Investigating Manager/Supervisor

A) Name		B) Position	
C) Location*	*Note: this is the SUEZ loca	ition the complaint relates to	

2. Complaint Type/Location

This section looks at the type of complaint that has been received, as well as the location it was made from.

	Alleged issue:	Complaint made	: Investigation:		
A) <u>When</u> did the complaint and investigation occur?	Date:	Date:			
*Note: the issue may have been experienced by the complainant before they made the complaint	days? Yes □ No □	Have any other related complaints been received within days?			
B) What type of amenity complaint has been made? *Note: tick all that relate	Odour Dust Noise Litter	F L	Mud or Debris □ Pests □ Light □ Other □ If other, please detail:		
	Basic description of amenity issue:				
C) <u>Where</u> was the complaint made from?	Full address (if know	wn):			
*Note: this is the complainant's location. The exact location may not be provided if the complaint has been received via the environmental regulator or local authority	Postcode (if known): If the above are unknown, then provide the approximate area of the complaint:				



3. Weather Conditions

Weather conditions at the time of the alleged issue and during the investigation are important. Some weather conditions can cause amenity issues to be worse, so it is important to provide details where they are known.

A) What were the weather conditions like at the time the complainant experienced the issue?	General Description:
*Note: you may only be able to accurately identify this if you have a	Wind (speed and direction): Temperature (°C):
	Raining? Yes □ No □
weather station on site	Ground conditions: Wet □ Damp □ Dry □
B) What were the weather conditions like at the time of the investigation?	General Description:
	Wind (speed and direction):
*Note: you can use weather data from	Temperature (°C):
a weather station, the Met Office and your own observations	Raining? Yes □ No □
	Ground conditions: Wet □ Damp □ Dry □

4. Off-Site Investigation

It is important to attend the complainant's location to assess whether an impact is occurring. Guidance on what to look for is available in IMS 3.36b.

A) What is the amenity impact	Amenity impact? Yes □ No □
at the complainant's	If yes, detail the severity. For odour, refer to the odour intensity and
location?	extent details in Appendix A.
	For other amenity issues, provide a basic written description:
*Note: identify whether there is any	
impact being caused and indicate the	
severity	
B) Note any other sensitive	
receptors in the	
complainant's location	*Note: refer to housing, parks, pubs etc
C) Are there any other actual or	
potential sources of amenity	
impact in the local area?	



*Note: if another source is identified causing an amenity impact, then ensure this is detailed

5. On-Site Investigation

Following the off-site investigation, it is essential to assess what was occurring on site. If a complaint is received or investigated after the alleged issue, then it may be difficult. If this is the case, then provide an overview of the operations that were occurring at the time of the alleged issue. Guidance on what to look for is available in IMS 3.36b.

*Note: CCTV footage may be useful in determining site conditions at the time of the alleged issue. If an amenity issue has not been traced back to site, then it is still useful to provide detail of site conditions at the time.	If an amenity impact was noted in section 4A, then state whether this has been traced back to site operations. Focus on the following areas: Waste inputs/outputs Waste storage Waste treatment processes Condition of infrastructure
B) Non-conformance	If the amenity impact can be traced back to site, state whether this was as a result of a non-conformance: Yes □ No □ If yes, provide detail: *Note: you may need to refer to the Permit and site-specific management plans
C) Corrective action *Note: provide COMPAS CAR reference number if the required action has been raised as a CAR	If a non-conformance has been identified, then state what has been done to remediate this:

6. Supporting Information & Evidence

Supporting information can be useful in building a picture of the incident.

A) Attach any photos or videos	



11. Appendix A

Odour Intensity	Odour Extent (assuming odour is detectable)
0: No detectable odour	Local and impersistent (only detected during brief periods (wind drops/blows
1: Very Faint Odour (barely detectable, need to stand still and inhale facing into the wind)	2: Impersistent as above, but detected away from site boundary
2: Faint Odour (odour easily detected while walking and breathing normally, possibly offensive)	3: Persistent, but fairly localised
3: Distinct Odour	4: Persistent and pervasive up to 50 m from site boundary
4: Strong Odour	5: Persistent and widespread (odour
5: Very Strong Odour	detected >50 m from site boundary)
6: Extremely Strong Odour	