

ENVIRONMEANTAL MANAGEMENT SYSTEM SUMMARY

**EDEN WORKS TRANSFER STATION, KELBROOK,
LANCASHIRE**

Blackburn Skips Limited



JULY 2025

ENVIRONMENTAL MANAGEMENT SYSTEM SUMMARY
Eden Works Waste Transfer Station, Kelbrook

COMPONENT	DESCRIPTION	SUMMARY OF CONTENT
SITE LAYOUT PLAN	Site Layout Plan	showing the permit boundary, the ownership boundary, security fencing and gates, the site entrance, waste deposit areas, treatment areas, drainage features, fuel storage, quarantine area
OPERATIONAL PROCEDURES	Waste Pre-Acceptance and Acceptance	Procedure detailing how customers are advised on what cannot be put into the skips, how drivers check for these items before pick-up and how the skip contents are checked and photographed on tipping
	Waste Rejection Procedure	Procedure to follow if waste cannot be accepted due to containing unacceptable items as described above, feedback to customers and quarantine
	Housekeeping	Procedure detailing a schedule of items of plant to be checked and cleaned down including trommel and conveyers; daily checks on fences, lights, drains and for loose litter in the yard; requirement to complete a form recording the checks and actions
	Spillage procedure	Procedure detailing how spillages should be dealt with, where the spill kits are stored, how to dispose of the clean up material and who to inform
	Hazardous Waste Storage	Procedure detailing where hazardous waste will be stored and how it is segregated.
	Complaint Handling	Procedure detailing how to record, investigate and report complaints
	Document Control	Procedure explaining how all the documents of the Integrated Management System are controlled and reviewed

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MANAGEMENT PLANS	Odour Management Plan	Plan which explains appropriate measures used to control and minimise odour pollution; prevent unacceptable odour pollution; and reduce the risk of odour incidents through anticipation and forward planning
	Dust Emissions management Plan	Plan to identify the potential risks of fugitive dust emissions associated with treatment of waste conducted at the site. Impacts to identified receptors are assessed and the required mitigation measures for the management of dust emissions are provided.
	Fire Prevention Plan	Plan to demonstrate that the site can be operated to meet the three objectives of: <ul style="list-style-type: none"> • Minimise the likelihood of a fire happening • Aim for a fire to be extinguished within 4 hours • Minimise the spread of fire within the site and to neighbouring sites
	Noise Management Plan	Plan to detail how the site operates to control noise and prevent nuisance noise effecting neighbours
TRAINING AND TECHNICAL COMPETENCE	Training records and matrix COTC Holder certificates in site office	Training matrix is a spreadsheet that is held on file in head office and records operator training and dates carried out
ACCIDENT MANAGEMENT	Breakdown of Equipment Fire Flood Vandalism Spillage of Hazardous Material (Oil/ Fuel)	Procedures detailing what to do in the event of an accident for the scenarios listed.
INCIDENTS AND COMPLAINTS	Recording and responding	Procedure detailing how to record, investigate and report complaints

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SECURITY	Gates, fences, patrols, CCTV	The site is securely fenced with a combination of palisade fencing approximately 2 m high to the west and north with lockable security gates at the entrance on the western boundary. The eastern and southern perimeter is secured with fencing and concrete block walls. The site is fitted with CCTV which can be viewed remotely by the management team. This is monitored out of hours by a security contractor
RECORDS AND REPORTING	As required by the permit	Records of waste acceptance, rejection and waste transfer notes are maintained for a minimum of 6 years. Waste returns are submitted at the end of each quarter.
CLOSURE	Actions to be taken on cessation of activities	On closure the site will be cleared of waste and plant and machinery removed.
EMS REVIEW	Annual review or following changes or incidents	The EMS documents are subject to annual review, where they are examined to see if still fit for purpose or if changes are required. This is carried out sooner than annually if changes are made or incidents have occurred