

**From:** [SM-Defra-RESP-notifications \(DEFRA\)](#)  
**To:** [Andrew Wright](#)  
**Cc:** [Sue Irons](#)  
**Subject:** EPR/WE9072AB/V002 We Need More Information About Your Application by close 11 December 2025  
(Halecombe Quarry) CRM:0392079  
**Date:** 26 November 2025 18:08:12

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Dear Andrew Wright

**Environmental Permitting (England and Wales) Regulations 2016**

**Application reference: EPR/WE9072AB/V002**

**Operator: Tarmac Trading Limited**

**Facility: Halecombe Recycling, Leigh on Mendip, Limekiln Ln, BA11 3RD**

Thank you for your application received on 27/06/2025. The following is to confirm our conversation of 26 November 2025.

Unfortunately the application payment you sent is incorrect and we require further information.

We need to ask you for some missing information before we can do any more work on your application. Please provide us with more information the following questions:

Form Part A

Q7.2) Contact for receipt of official documents must be company secretary, clerk or a director – we cannot accept nominated person; please amend details.

Form Part C2

Q2a) Variation type should be Substantial variation, please amend.

Q2b2) The text in box not fully visible. You may wish to transfer text to a supporting document and add reference in this box to that document, to resolve the problem.

Q3d). EMS:

- Please tick box to say it will meet our requirements.
- Update the EMS as it does not sufficient detail. Please refer to [Develop a management system: environmental permits - GOV.UK](#) and include all sections and have a brief paragraph under each explaining the site specific information.

Q5). Site Condition Report (SCR/H5)

- Complete H5 section 4 on changes to activities/ boundary.
- Reference referenced in multiple Envirocheck/ 5792 documents

- Include drainage maps. These must show surfacing type, any drains, and direction of flow of water over whole site (existing and proposed areas).

#### Form Part C4

Table 1a). Update to include maximum storage tonnage at any one time.

Q3b) Update to include reference to NIA/NMP document.

Submit a NIA and NMP and modelling data representative of the proposed change. Method implementation document (MID) for BS 4142 - GOV.UK

- Description/ list of proposed noisy activities, including location
- Details of mitigation measures
- Map showing sensitive receptors and background monitoring locations
- A BS4142 assessment
- Raw data from their background sound level measurements and accompanying modelling files/calculation sheets may be required

*Reason: Due to the increase in proposed permitted area and the proximity of the nearest of multiple residential receptors being approximately 50metres away we consider this is a significant change. Your NIA would indicate whether there is an adverse effect from the site expansion.*

#### Form Part F1

Update the form:

- Variation type should be Substantial variation. The baseline fee for activity 1.16.12 is £7,137; therefore, as you paid the Normal Variation fee the balance to pay is £3,172. The fees associated with the assessment of the NMP (1.19.1 of £1,246) are required.

Please pay the total outstanding balance of £4,418.

Thanks you for the fees already paid for Habitats assessment and Dust and emissions management plan, which were required.

- Update checklist to include all the supporting documents/ files.

Please reply directly to this email with your information and copy in [susan.irons@environment-agency.gov.uk](mailto:susan.irons@environment-agency.gov.uk), or send to postal address:

Integrated Permitting Services  
Quadrant 2  
99 Parkway Avenue  
Parkway Business Park  
Sheffield  
S9 4WF

**You must send us the information and or payment by close 11 December 2025.**

**Pay online by credit or debit card**

Pay online at this link [www.gov.uk/payments/permitting-applications-waste/permitting-application-payment-waste](http://www.gov.uk/payments/permitting-applications-waste/permitting-application-payment-waste)

You need to create your own reference number. Your reference number must follow this format: PSCAPPWASTEXXXYY. It should include the first five letters of the company name (replacing the X's in the above reference number) and a unique numerical identifier (replacing the Y's in the above reference number). Email us the reference number and the payment date so we can track your payment.

Details of how to pay by other methods are given in Part F1 of the [application form](#).

If we do not receive this by this deadline we will return your application.

If we receive what is missing by the deadline, we will continue to check your application. We'll check to see if there's enough information for the application to be 'duly made'. Duly made means that we have all the information we need to begin determination. Determination is where we assess your application and decide if we can allow what you've asked for.

We'll let you know by email whether your application can be duly made. If it can't be duly made, we'll return your application to you.

If we do have to return your application we'll send you a partial refund of your application payment. We'll retain 20% of the correct application charge to cover our costs in reviewing your application. This maximum amount we'll retain is capped at £1,613. Further information on charging can be found at: <https://www.gov.uk/government/publications/environmental-permits-and-abstraction-licences-tables-of-charges>

You can send us this determination information by replying directly to this email with your information and copy in [psc@environment-agency.gov.uk](mailto:psc@environment-agency.gov.uk)

Note: Our email system has a file size limit of 25MB, if your returns exceed this limit you will have to arrange an online file transfer. Please ensure the file transfer link does not have a time limit on it.

If you have any questions please phone or email me.

Yours sincerely,

Sue Irons

Waste Permitting Officer

Permitting Team

Environment Agency

[susan.iron@environment-agency.gov.uk](mailto:susan.iron@environment-agency.gov.uk)

Telephone: 07867 328061/ 02030252898