

ENVIRONMENTAL MANAGEMENT SYSTEM (SUMMARY)

Weights Farm, Weights Lane, Redditch, Worcestershire, B97 6RG

Redditch Skip Hire Limited

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THIS DOCUMENT IS DUE FOR REVIEW IN **MARCH 2024** OR AS A RESULT OF ANY INCIDENTS WHICH MAY LEAD TO THE REQUIREMENT FOR IMMEDIATE REVIEW, WHICHEVER IS THE SOONER

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RSH/RF/2 - Rejected Waste

RSH/RF/4 - Site Diary/Inspection Form

RSH/RF/6 - Employee Training Needs Assessment / Review

RSH/RF/7 - Complaints Form

****The above forms are advisory only, alternative forms of the operator may be used electronically**

Appendix III - Environmental Permit

Appendix IV - Health & Safety – Conditions of Site Use for Staff and Visitors

Site Information & Key Contacts List

Site Address:	Weights Farm, Weights Lane, Redditch, Worcestershire, B97 6RG		
Site Operator:	Redditch Skip Hire Limited	National Grid Ref:	SP 03459 69374

CONTACT	DESCRIPTION	OFFICE HOURS	OUT OF HOURS
Adam Wood	Director / Site manager	01527 63644	01527 63644
Alexandria Hospital Alexandria Hospital, Woodrow Dr, Redditch B98 7UB	Local NHS Hospital (Main)	01527 503030	999
	Accident & Emergency (A&E)	999	999
St Stephens Surgery (<i>nearest medical practice</i>) Adelaide St, Redditch B97 4AL	Local Doctor Surgery (GP)	01527 595600	999 or 112
Redditch Police Station 105 Archer Rd, Redditch B98 8DJ	Local Police Non-Emergency	0300 333 3000	101
	Police Emergency	999	999
Redditch Fire Station 226 Birmingham Rd, Redditch B97 6EL	Fire and Rescue Service (in Emergency Dial 999)	0152 762 223	999 or 112
Environment Agency 15 Bessemer Rd, Welwyn Garden City AL7 1HE	Environmental Regulator	0370 850 6506	0800 80 70 60
Worcestershire County Council County Hall, Spetchley Road, Worcester, WR5 2NP	Local Council General Enquiries	01905 765765	999 or 112
Severn Trent Water	Mains water and sewerage supplier (Emergencies)	0800 783 4444	0800 783 4444
Oaktree Environmental Ltd - Lime House, 2 Road Two, Winsford, Cheshire CW7 3QZ	Specialist waste and permitting compliance advisors	01606 558833	01606 558833

1 General Considerations

1.1 Site operator/permit holder

1.1.1 Redditch Skip Hire Limited are the operator of the permitted site. The site will be operated predominantly as a Household, commercial and industrial (HCI) waste transfer station accepting HCI and CDE waste. The EP will be regulated by the EA under the Environmental Permitting (England & Wales) Regulations 2016.

1.1.2 Developments in legislation and the regular increases in the Landfill Tax have increased the need for effectiveness and scope of operations at waste transfer and recycling centres, leading to greater recovery rates for recyclable waste.

1.2 Relevant contacts

1.2.1 The contact details for the operator are as follows:

Redditch Skip Hire Limited	Contact: Adam Wood
Weights Farm, Weights Lane,	Position: Director
Redditch, Worcestershire, B97	Tel: 01527 63644
6RG	

1.2.2 Oaktree Environmental Ltd have been engaged to act as consultants for Redditch Skip Hire Limited to assist in the preparation of this Environmental Management System (Summary) (EMS). This EMS has been prepared to meet the requirements of the Environmental Permitting (England and Wales) Regulations 2016.

1.2.3 Contact details for Oaktree Environmental are as follows:

Oaktree Environmental Ltd	Contact: Isaac Allen
Lime House	Position: Senior Consultant
2 Road Two	Tel: 01606 558833
Winsford	E-mail: isaac@oaktree-environmental.co.uk
Cheshire CW7 3QZ	

1.2.4 A full list of relevant contacts (including key emergency contact numbers) are provided in the Site Information & Key Contacts List section in the pre-pages of this document.

1.3 Site location

1.3.1 The site is located on Land at Weights Farm, Weights Lane, Redditch, Worcestershire, B97 6RG as shown on Drawing Nos. 1940-008-02.

1.4 Permit area/waste management operations

1.4.1 The permit boundary is outlined in green on Drawing No. 1940-008-02. All references to 'the site' in this EMS shall mean this area and the associated infrastructure, plant and equipment. This EMS should be read in conjunction with the site's Fire Prevention Plan (FPP) which is referenced as 1940-008-B.

1.4.2 The recycling centre allows for the reception, storage and hand of household, industrial and commercial (HIC) and construction and demolition wastes to permit recycling and recovery. Recycled materials include wood, plastics, paper/card, scrap metal, etc. Non-recyclable general wastes are bulked up and sent to an appropriately permitted site for disposal or further recovery.

1.4.3 The EP is required for the storage (keeping) prior to removal, and treatment (all types of handling/processing) of waste. Waste treatment processes which can be carried out on site are summarised on the next page:

- Compacting (by loading shovel)
- Sorting (with loading shovel/excavator or by hand)
- Cushing (by using appropriate mechanical plant and equipment)
- Screening (by using appropriate mechanical plant and equipment)
- Separation (by using appropriate mechanical plant and equipment)
- Shredding (by using appropriate mechanical plant and equipment)
- Baling (by using appropriate mechanical plant and equipment)

- Drying (by using appropriate plant and equipment)

1.4.4 Specified waste management operations include waste disposal and waste recovery operations listed Annex IIA and IIB of The Waste Framework Directive 2008/98/EC; also shown in 'Activities' table of the EP.

1.5 Hours of operation

1.5.1 The site will be operated in accordance with the following hours for the delivery and receipt of waste on site; including depositing, sorting, moving, storing and removing waste:

Monday to Friday	07:00 - 18:00
Saturday	07:00 - 13:00
Sundays, Bank/Public holidays	No operations (Open Good Friday)

1.5.2 The only activities on site which will be permitted outside of operational hours, will be maintenance works, emergency deliveries of waste/ plant machinery and general office use.

1.5.3 During the times when the site is closed and not operating, the site buildings will be locked and secured to prevent unauthorised vehicle and/or pedestrian access.

1.6 Waste Storage, Types and Quantities

1.6.1 The locations of the operational and storage areas are shown on Drawing No. 1940-008-04 & 05.

1.6.2 The waste types handled on site will consist of dry, inert and non-hazardous household, commercial and industrial waste arising from activities within the surrounding area. This is as defined in the Controlled Waste (England and Wales) Regulations 2012 and Section 75 of the Environmental Protection Act 1990.

1.6.3 A detailed breakdown of the waste types allowed for acceptance at the site will be shown in the environmental permit. No hazardous, clinical or liquid wastes will be accepted at the site.

1.6.4 In the event piles have reached the limits following routine inspections, the site will divert material to an alternative site until volumes/tonnages have been reduced to suitable level.

1.7 Exempt activities

1.7.1 Activities which are outside the scope of the EP for the site (listed in Schedule 3 of The Environmental Permitting (England and Wales) Regulations 2016) may be carried out at the recycling centre and the relevant details would be registered with the EA prior to commencement.

1.7.2 Current and future exemption notifications and register entries are held in the site office. Registered exemptions are valid for a period of 3 years. If the activity is to be carried on after 3 years, a renewal will be submitted to the EA.

1.7.3 Wastes brought onto site as part of any exempt waste activities will be kept clearly segregated and identified from those wastes imported for the specified waste management operations as shown on Drawing No. 1940-008-04 & 05.

1.8 Staffing and management

1.8.1 The table below details the staff structure of the site when operating at full capacity. Positions in bold italic print below are the minimum staff requirements when the site is open for the reception of waste.

Table 1.1 - Staffing numbers and responsibilities

Position	Employees	Responsibilities
Site Management	4	Overall management of the business
Picking Line supervisor	1	Management of picking line operations

Yard Operatives / machine operators	8	Traffic marshals, mobile plant drivers, weighbridge operators and general pickers/housekeeping
Drivers	11	Loading/movement/transport of waste
Office/Administration Staff	5	Office/administrative duties

1.9 Health and safety

1.9.1 All operations on site will be carried out in accordance with the relevant requirements of the Health and Safety at Work Act 1974. Conditions of site use for employees, visitors and contractors are shown in Appendix IV. These conditions will be shown to all site users and must be signed prior to using the site. Anyone refusing to comply with the conditions of use will be asked to leave the site.

1.10 Fit and proper persons

1.10.1 The site will assign a Technically Competent Manager (TCM) who provide the required attendance time at the facility as required by guidance periodically issued by the EA. A copy of the appointed TCM's Certificate of Technical Competence (COTC) will always be made available in the site office.

1.10.2 The company, through the TCM, will ensure that a nominated deputy is sufficiently trained and familiar with the EP and this EMS document in addition to all relevant company procedures who, in the absence of the TCM, will act the competent person. If either the TCM or deputy is changed, the EA will be informed of the change and the relevant details of the replacement as soon as possible.

1.11 Convictions

1.11.1 At the time of application, neither Redditch Skip Hire Limited nor any of the relevant people within the company had been convicted of a relevant offence.