



QSP Training

Quality Service Provider

IMEX Business Centre
East Moons Moat Industrial Estate
Oxleasow Road
Redditch
B98 0RE

Tel: 0121 565 2277

Email: info@qsp.ltd.uk

Web: www.qsptraining.co.uk

REF: FORMC5/NOV18/QSP/SF/FZ

16th December 2019

Jim Conlon
Kiely Bros Ltd
135 Cherrywood Road
Birmingham
West Midlands
B9 4XE

RECEIVED 18 DEC 2019

Dear Jim,

WAMITAB Award Change Confirmation - MROC1

Thank you for confirming you would like to change onto a different WAMITAB award (as listed above). I can confirm this change has now been processed and you will receive a notification via email when you are registered for the above award with WAMITAB. Keep this information safe as you will need to include your registration number on various forms in your portfolio.

As you have requested an electronic version of the portfolio, please monitor your emails regularly. In due course you will also be sent replacement paperwork for you to replace in your portfolio. Please keep this safe as assessor documentation is included. You will receive further information from us shortly via email.

Your assessor is **Les Brazier**; they will contact you to arrange an assessment visit to get you started on your award. Your internal verifier is **Steve Shirley**; they will check over your work on completion.

After each visit with your Assessor you will be asked to sign a time sheet for their time with you along with their travel element which will be charged to you / your company where appropriate.

If you have any queries please contact me on the number above.

Yours sincerely

Administration Department

REF: FORMC5/NOV18/QSP/SF/FZ

16th December 2019

Michael Kiely
Kiely Bros Ltd
135 Cherrywood Road
Birmingham
West Midlands
B9 4XE

Dear Michael,

WAMITAB Award Change Confirmation - MROC1

Thank you for confirming you would like to change onto a different WAMITAB award (as listed above). I can confirm this change has now been processed and you will receive a notification via email when you are registered for the above award with WAMITAB. Keep this information safe as you will need to include your registration number on various forms in your portfolio.

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Yours sincerely

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16th December 2019

Liam McStay
Kiely Bros Ltd
135 Cherrywood Road
Birmingham
West Midlands
B9 4XE

Dear Liam,

WAMITAB Award Change Confirmation - MROC1

Thank you for confirming you would like to change onto a different WAMITAB award (as listed above). I can confirm this change has now been processed and you will receive a notification via email when you are registered for the above award with WAMITAB. Keep this information safe as you will need to include your registration number on various forms in your portfolio.

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Yours sincerely

Administration Department