Appendix reporting forms complaints

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| **Noise complaint report form** | Date: |  | I Ref. No. |
| Name and address of complainant |  |
| Tel no. of complainant |  |
| Time and date of complaint |  |
| Date, time and duration of offending noise |  |
| Weather conditions(e.g., dry, rain, fog, snow) |  |
| Wind strength and direction (e.g.,light, steady, strong, gusting) |  |
| Complainant's description of noise(e.g., hiss, hum, rumble, continuous, Intermittent) |  |
| Has complainant any other comments about the offending noise? |  |
| Any other previous knowncomplaints relating to installation (all aspects, not just noise) |  |
| Any other relevant information |  |
| Potential noise sources that could give rise to the complaint |  |
| Operating conditions at the time offending noise occurred(e.g., flow rate, pressure at inletand pressure at outlet) |  |
| Action taken: |  |
| Final outcome: |  |  |  |
| Form completed by | I |  |  | Signed |